

FINANCIAL PROCESS – January 30, 2019 – 6:00 p.m.

Present: Mike Henwood, Corey Spackey, Crystal Pritchard, Sherman Prince, Todd Wesaw and Sue Henwood

Crystal:

Reviewed: Appropriation Status
Revenue Status
Fund Balance

The Frontier bill was reviewed. Telemetry is needed at the Wastewater Treatment Plant. Amounts regarding different bills and payments were reviewed.

The water and wastewater revenues were discussed for 2018.

Amount of revenue:	Sewer	302,000.00
	Water	291,846.15
Amount spent:	Sewer	282,506.00
	Water	269,553.00

There will be a meeting with RITA this Friday regarding income tax collections as well as delinquent bills that they will be proceeding to collect.

OPERS will also be meeting with Crystal in the very near future to make sure that the Village is up to date with payments and deductions from the current employees.

Mike:

A levy for the Street Department was discussed. This will be only for the streets and help with an ongoing paving project for this department. It was decided that a three (3) mill, five (5) year levy is what needed. Council will be asked to begin the various resolutions/ordinances as well as documentation from our Solicitor. This will appear on the November general ballot.

The enclosure of one of the salt bins for storage of equipment was discussed. A door could be placed on it to safeguard items inside. Corey said they were thinking about using it for another salt bin, especially since the bad weather that we have had this year.

Adjourn: Motion by Todd Wesaw at 7:10 p.m.

FINANCIAL PROCESS – February 27, 2019 – 6:00 p.m.

Members present: Mike Henwood, Corey Spackey, Crystal Pritchard, Todd Wesaw and Sue Henwood. Sherman Prince was in the hospital. Minutes will be taken by Sue Henwood.

Crystal:

Discussion: Appropriation Status
Revenue Status
Fund Status
Estimation of Local Gas Tax Revenues

Because of the bank statements not being balanced at the end of 2018, the totals for these funds, other than the estimation of local gas tax revenues, were not the correct amounts. We will work with these amounts until this problem is corrected.

The bank has lost the signature cards, minutes and ordinances needed for Crystal to establish her position as Fiscal Officer. Tomorrow (February 28, 2019) she will return to the bank with documentation needed to set this up again. Since payroll checks will be cut on February 28, 2019, all will be paper and none will be direct deposited.

The permanent budget will hopefully be ready for council to pass at the March 11 meeting.

Crystal has taken steps for withholding for Eric to have deductions from his check to Lancaster.

Corey:

A letter was sent to Rushville regarding to the failure of Rushville to read their meters. Bremen has billed Rushville for the time and services of our staff in estimating these amounts. We will not do this again for them. The cost of bulk water rates was also enclosed in this letter. The recommendation was to change bulk water rates to \$0.001 (one penny) per gallon.

A business has had three (3) water meters freeze in the past couple of months. Our Ordinance has spelled out that these meters will be charged to this individual. A bill will be sent to them.

Discussion about the improvements to the Wastewater Treatment Plant from CT was discussed. We need to make a decision as soon as possible about this. We will ask about doing this in phases. We will contact Mike Carder about this.

Motion by adjourn: Todd Wesaw at 6:48 p.m.