

Village Of Bremen  
Financial Process Committee/Records Commission

Minutes for June 29, 2016

Meeting Attendees: Administrator White, Clerk Tripp, Councilman Ray, Councilman Prince, Councilman Henwood: chair

**Financial Process:**

- I. Guests: Jennifer Montgomery
- II. Revenue Status 51.414%
- III. Expenditures: 38.374%
- IV. Clerk's report: Dispensed with the reading of funds reports
  - a. Mrs. Tripp reviewed the mid-year budget with the committee
- V. New Business:
  - a. Water fund revenue shortfall
    - 1. Requested Administrator to contact GGC and discuss a comprehensive review of the water & sewer rates to stop raising rates every couple of years.
  - b. New water fund line item "Supply Well Account"
    - 1. Clerk to establish this account in the Water Fund
  - c. Utility Clerk salary review
    - 1. Committee concurs with Administrator to raise her salary to \$13.00 per hour
  - d. Weekend coverage for water & sewer
    - 1. Committee will review present overtime practices and make a recommendation on ways to cut costs

VI. Old Business:

- a. Update from Administrator on various price quotes he was requested to get
  - 1. New Curbing in front of Legion on Broad St. \$8000.00 plus yes to be funded from State Highway Fund, new sidewalk on Main St (\$15,000.00) to be funded from General Fund
  - 2. Committee recommends the Village enter into a contract with GGC Engineering for new water well design and construction \$9000.00 cost

3. Right of Way program from GGC is recommended contingent upon funding being available in Street, Water, Sewer funds. Costs are program setup \$15000.00 and mapping \$10000.00.

VII. Soccer Field Grant:

- a. What is status of this grant? **Open**
- b. We will need to provide pictures of the fields laid out with the goals in place to compete this. Also need to contact Bruce Elliot to see if he can help us get this completed.

VIII. Strayer Avenue Project

- a. It is this writer's opinion that we will get no help from either ADR or Newcomer to help get this finished. We should get some quotes on redoing the intersection and proceed on our own to complete this. We should also ask OPWC if the remaining portion of the grant can be used for this and if so it would reduce our costs by about \$10,000.00.

VIII. Around the table: Nothing

Adjourned to Executive Session to discuss a personnel matter at 7:54pm. Motion by Henwood

Out of Executive Session at 8:12pm. Motion by Henwood

X. Records review: Set up for July Meeting

Adjourn: 8:14pm

Submitted by Michael Henwood, Chairman