

Record of Proceedings
Village of Bremen Council Meeting
January 8, 2018

The Council of the Village of Bremen was called to order in regular session by Mayor Mike Henwood at 7:00 P.M. The council, residents and visitors stood and recited the Pledge of Allegiance. Roll call was taken. Members present were Debbie Wolfe, Liz Lehman, Sherman Prince and Todd Wesaw. The Clerk Treasurer Jennifer Storey, Village Administrator Jeff White Sheriff's Deputy Michael Busby were also in attendance; Council members Toni Harper and Sue Henwood were absent.

Guests and Residents:

Anthony Taylor sought clarification regarding the role of President of Council, otherwise known as the President Pro Tempore. Council informed him that the President Pro Tempore is commonly called 'President of Council' for convenience and performs his duties as described in the ORC. The Clerk informed him the President of Council signs certain documents in lieu of the Mayor as a check on the authority of the Executive branch, which is recommended and approved by the Auditor of the State of Ohio.

Approval of Minutes

Minutes had been distributed to Council prior to the meeting. Wolfe had a question regarding money that had been receipted for the park sign. The Clerk indicated that the money was held for the sign per her instructions, and any lighting she wants to use the money for should be lighting for the sign. Prince moved to accept the minutes for Regular Meeting on 12-11-2017; Lehman second. Wolfe, yea; Lehman, yea; Prince, yea; Wesaw, yea; Motion passed.

Prince moved accept the minutes for the Special meeting on December 27, 2017; Wolfe second. Wolfe, yea; Lehman, yea; Prince, yea; Wesaw, yea; Motion passed.

Sheriff's Report: (Deputy Busby)

Deputy Busby distributed his monthly report to Council. Lt Churchill from the Sheriff's office was scheduled to present to Council today, however, he has not arrived. There were 43 calls for service; and no major incidents to report. The Deputy reminded Council that there are now new crosswalks in town and to respect the flashing lights. Deputy Busby is on the lookout in town for a person who is flashing residents and asked for information to be reported. Lt. Marc Churchill also provided a detailed report to Council for their edification.

Mayor's Report:

The Mayor distributed information from Roseann Elliot regarding the pool needs. The first Parks meeting will be Tuesday, January 16th at 7pm and the pool will be discussed as well.

Clerk/Treasurer's Report:

The Clerk submitted a report to Council. Highlights of the report are as follows:

Our current checking balance as of January 8, 2018 is \$546,562.70

- December 31, 2017 was \$531,272.66

- Our fund balance as of January 8, 2018 is \$542,222.04
- We spent 1.75 percent of our permanent appropriation budget for 2018.
- We received 2.12 percent of our annual revenue budget for 2018.

The Clerk also explained that because of how the pay periods lay along the New Year, it was necessary to pay the employee's New Year's Eve holiday on December 29 instead of the following Tuesday as described in the handbook. This will require a motion passed by the Council for the approval of this payment. The policy will need to be changed to prevent this in the future. Lehman moved to approve the New Year's Eve holiday payment for employees; Wolfe second. Wolfe, yea; Lehman, yea; Prince, yea; Wesaw, yea; Motion passed.

The Pay Period Listing and Paid Holiday Listing for employees were distributed for Council's approval/input.

Administrator's Report:

The Village Administrator submitted his report to Council. His report included the following items he has worked on since the last council meeting:

- Mayor and Administrator are preparing for the 2020 census.
- Each Village employee will receive a 3% or 1.5%(with another 1.5% after 90 days) pay increase effective January 1.
- The vehicles Council voted to get rid of have been sold for \$995 each.
- The transition from Waste Management to Shackleford's has been smooth.
- Water Dept projects are progressing
- Columbia Gas will be replacing low-pressure lines in the Village between April-June.
- Electrical repairs to the Waste Water Plant and generator will happen this month.
- Weather events have required overtime for our employees, and we will be purchasing more salt this month.
- The Administrator provided updated policy pages for everyone's handbooks.

Approval of Payment of Bills:

The Clerk distributed the Pay Authorization to Council and certain expenditures were discussed. Wolfe moved to pay the bills; Second Wesaw. Wolfe, yea; Lehman, yea; Prince, yea; Wesaw, yea; Motion passed.

Old Business:

Debbie wants to proceed on dugout repairs and would like the street department work on it; the Mayor approved this. The money for the other dugout repairs have been sent to insurance for reimbursement. The reimbursement will be budgeted for the park appropriations.

New Business:

None

Ordinances and Resolutions

Resolution 1155 Authorize \$ Transfers Pass as Emergency

Prince moves to waive the three-reading requirement and pass as Emergency; Wolfe second. Wolfe, yea; Lehman, yea; Prince, yea; Wesaw, yea; Motion passed. Prince moved to pass Resolution 1155; Wolfe second. Wolfe, yea; Lehman, yea; Prince, yea; Wesaw, yea; Motion passed.

Ordinance 1-1-18 Legal Level of Control Pass as Emergency

Wolfe moves to waive the three-reading requirement and pass as Emergency; Prince second. Wolfe, yea; Lehman, yea; Prince, yea; Wesaw, yea; Motion passed. Wesaw moved to pass 1-1-18; Lehman second. Wolfe, yea; Lehman, yea; Prince, yea; Wesaw, yea; Motion passed.

Ordinance 1-2-18 Solid Waste Rates Pass as Emergency

The Clerk read the Ordinance aloud, and discussion ensued as to the exact amount the rates would increase. Jeff White provided a spreadsheet to Council that projected the expected increase in bills for the consumers. The Clerk provided projected incomes for 2018 per each increase. It was noted that consumer costs have not increased since 2011 and 12% is not an unreasonable increase, and the increase should go into effect with the January billing cycle.

Wesaw moves to waive the three-reading requirement and pass as an emergency; Wolfe seconds. Wolfe, yea; Lehman, yea; Prince, yea; Wesaw, yea; Motion passed.

Wesaw moved to pass 1-2-18; Lehman second. Wolfe, yea; Lehman, yea; Prince, yea; Wesaw, yea; Motion passed.

Ordinance 9-16-17 Park Rules Final Reading

This is to be tabled until the Village Solicitor can be consulted.

The Village Administrator discovered that vacation of Adele Street has been recorded, therefore 11-18-17 needs to be rescinded and a new Ordinance, which the Mayor read aloud, needs to be passed. The working title for this Ordinance shall be 1-3-2018. Wolfe moved to waive the three-reading requirement and pass as an emergency; Wesaw second. Wolfe, yea; Lehman, nay; Prince, yea; Wesaw, yea; Motion passed. Wesaw moved to pass the Ordinance; Wolfe second. Wolfe, yea; Lehman, nay; Prince, yea; Wesaw, yea; Motion passed.

Around the Table:

Harper, Toni:	Absent
Henwood, Sue:	Absent
Prince, Sherman:	Nothing
Lehman, Liz:	Nothing
Wesaw, Todd:	Nothing
Wolfe, Debbie	Nothing
White, Jeffrey:	Nothing
Mayor Henwood:	Nothing
Storey, Jennifer:	Nothing

There was discussion regarding trainings for Village Legislators and how to register with the Auditor of State.

Rules of Council

Council members looked over the Rules. Wolfe asked that all committee minutes be emailed to all members before the meetings. Council also wants Ordinances and Resolutions to be emailed before the meeting. The Clerk asked that the Pay Authorization be exempted from this request as she works on it all day on the day of the meeting. The vote for The Rules of Council will be tabled until next month when all members can be present and vote.

There will be a special meeting of Council to pass the Income Tax Resolution will be on Tuesday, January 16th at 6:45pm prior to the Park meeting at 7pm.

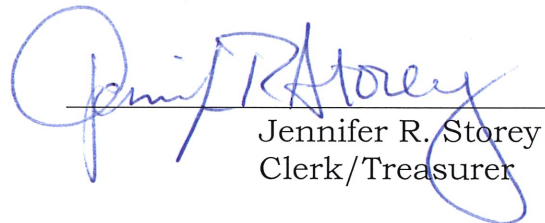
Election of President Pro Tempore

Wolfe nominates Toni Harper; Lehman seconds. Wolfe, yea; Lehman, yea; Prince, nay; Wesaw, nay; Motion does not pass. The Mayor declines to cast a tie-breaker vote. Lehman moves to table the vote for President Pro Tempore at the regular February meeting. Wolfe seconds. Wolfe, yea; Lehman, yea; Prince, yea; Wesaw, yea; Motion passed. It was generally accepted that all committees and meeting dates shall remain static until a new President of Council is chosen.

Motion to adjourn the meeting by Councilperson at 8:10 P.M.

The next regular council meeting will be Monday, February 12, 2018 at 7:00 pm. at the Village Offices located at 9090 Marietta Road.


Council President


Jennifer R. Storey
Clerk/Treasurer