

Bremen Village Council

Meeting Minutes February 10, 2020

Meeting was called to order February 10, 2020 at 7:06 P.M. by Mayor Anthony Taylor.

Pledge

Visitors: Ron Stephens –Village Administrator, Lisa Burnworth- Village Fiscal Officer, Chad Ashbaugh, Craig Dennis, Earl Lehman, Jason Nicolía, Tracy Shahan, Mary Hoffman, Bill Montgomery, Lee Sparks

Roll Call: Todd Wesaw, Toni Harper, M. Chris Cunningham, Tad Moyer, Debbie Wolfe, Connie Moyer- Absent with permission.

Approval of prior minutes: Motion to approve minutes for council meeting on January 27, 2020 made by D. Wolfe, Second by T. Wesaw. Discussion regarding correction of name for Chris Cunningham to M. Chris Cunningham. Roll Call: T.Wesaw yes, T.Harper yes, C.Cunningham yes, T. Moyer yes, D. Wolfe yes, C. Moyer- absent. Motion passed.

D. Wolfe brought up Recreation minutes are not yet finalized. She in discussing rate increases for the shelter house and concession stand for 2020.

Mayor's Report: Contacted Sherriff's department regarding uncashed check from November 2018 for approx. \$9,000.00 Spoke with Susan regarding providing additional documentation in order for the Village to reissue a check.

Attempting to locate meeting minutes from 12/9 & 12/30 to complete files and comply with public records request. T. Wesaw was able to provide a copy. In the minutes from 1/13/2020 it was noted that Council had not approved the 12/30 minutes.

Meeting scheduled on February 11, 2020 with Mayor Norby of Rushville to discuss outstanding water billing issues and prior ordiances.

Administrative Process committee reviewed 3 applicants for Village Fiscal Officer position. A selection was made. Lisa Burnworth began on 2-4-2020. Councilperson D. Wolfe wanted to express that all applicants were qualified but 2 of the applicants had full time positions and may not have been able to have the flexible hours the Village needs at this time.

Fiscal Officer Report: Revenue for permanent appropriations for 2020 were created and entered into UAN system. Funds created to properly record Water/Wastewater Capital Improvements. Funds 5701 and 5702. In addition, Fund 5781 was created to record future water deposits. Fund 2012 created to record the funding from the Street Levy passed in November. Work has begun on the expenditure side of the 2020 permanent budget and must be completed prior to February 28, 2020.

BHM has completed their work for 2018 and 2019 review of accounts. Adjustments will begin on Wednesday February 12, 2020. Once adjustments are complete we can complete closing the 2019 books.

Schedules need to be approved and provided to Ron for the 2020 season for events. Mary Hoffman commented that there is interest in pursuing a farmer's market at Dowling Park. She also stated that various musical dates could be scheduled on Sunday afternoon's at Dowling.

Update regarding request to the IRS to waive penalties for prior late filings. IRS has received the request and not yet made a determination.

Employee matter regarding retroactive pay. T Harper **motion:** Pay employee Avery Queen wages that were due from January 22, 2019 to present. The calculated amounts are 2024.90 regular hours x .50 = \$1012.45 and 74.60 overtime at .75 = \$55.95 for a total of \$1068.40. This payment is to be made during the pay period ending February 9, 2020 in a separate transaction from his regular paycheck. T. Wesaw 2nd. Discussion regarding the matter with T. Moyer questioning why this had not been completed in the past

T. Harper discussed the committee assignment and structure regarding meeting dates. After discussion, Ron agreed to publish a new committee meeting schedule and assignment structure.

New Business:

1st reading of ordinance for Water and Sewage.

Ordinance regarding the legal level of control passed as emergency. T. Moyer moved to waive the 3 reading requirement D. Wolfe 2nd . Roll Call: Wesaw yes, Harper yes, Cunningham yes, T. Moyer yes, Wolfe yes, C. Moyer- absent. Ordinance passed.

Ordinance regarding appointment of a new fiscal officer passed as emergency. T. Moyer moved to waive the 3 reading requirement D. Wolfe 2nd . Roll Call: Wesaw yes, Harper yes, Cunningham yes, T. Moyer yes, Wolfe yes, C. Moyer- absent. Ordinance passed.

Resolution 2020-1 regarding the type, format, and accounting. T. Harper moved to adopt. T. Wesaw 2nd . Roll Call: Wesaw yes, Harper yes, Cunningham yes, T. Moyer yes, Wolfe yes, C. Moyer- absent. Motion passed.

Round Table:

T. Wesaw recognized Ron & Lisa for their work and the opportunities with new team for 2020.

D. Wolfe wanted to express appreciation for Ron keeping the office open for lunch with conducting a working meeting with staff.

Mayor Taylor recognized Ron & Lisa for their work. Additionally stated the importance of rebuilding relationships and forming new ones. Recognized Chad Ashbaugh Rushcreek Township Trustee for taking an active interest in the success of the village. Tracy Shahan was recognized by Mayor and Council for all of her personal effort in recording meeting minutes and being available to assist the Village.

T. Moyer Moved to Adjourn at 9:38pm