

**Record of Proceedings
Village of Bremen Council Meeting
March 11, 2019**

The Council of the Village of Bremen was called to order in regular session by Mayor Mike Henwood at 7:00 P.M. Roll call was taken. Members present were Toni Harper, Sue Henwood, Sherman Prince, Scott Snider, Todd Wesaw, and Debbie Wolfe. Fiscal Officer Crystal Pritchard and Sheriff's Deputy Kristy Peck attended.

Guests and Residents:

Sally Grimm – Where is the hole in the pool? Mayor Henwood said that he thinks it's in the joint between the concrete and the stainless steel liner. Sally stated that she would pay to have it fixed if the village can locate the problem.

If the Village applies for grants, the Village will have to have matching funds. The McGhee's will match the grant up to 40k.

Val Martindale – in 2017 the pool was closed and there were 96 incidents. In 2016 showed 59 incidents. Last year in 2018, there were only 53 incidents. Val believes that this is a direct correlation with having the pool open.

Tracy Shahan – the committee would like to change their name to the Bremen Activities Committee instead of the Bremen Pool Committee. Mayor Henwood stated that he has no objection to the name change. There will be a community Easter egg hunt on Saturday, 04/20. The Committee would like the use of Howell Park on April 20th. Mayor Henwood said that they could use the park on the 20th. Community Care Day is being planned for May 4th. Rain date is May 5th. The committee would like a list of things to do. There has been a fundraiser for the pool scheduled at Thunder Alley at Tiki Lanes from 10-midnight on May 3rd. Tracy stated that Laurie Withem would like to put a blessing box in her front yard. The concept would be to keep non-perishable food items in the box for people in need. Laurie will follow up regarding rules to do that. Dive-IN fundraiser at the pool is being planned again for the 2019 season. Tracy will be writing articles for the Towne Crier. If the village has any information that needs put out let her know.

Anthony Taylor – Thank you Village for filling holes on Marietta St and in his alley. The raises that he asked about last December regarding them being more than 3% has the Village looked into that? Mayor Henwood stated that we haven't. He told Anthony that this is an audit year for us so if there is a discrepancy it will be found then. Mr. Taylor asked why it wasn't looked into. Mayor Henwood stated we had a lot of personnel changes since then and the Village just hasn't had the time to get into it.

Approval of Minutes

Minutes for regular council meeting on 02/11/19 were discussed and no corrections needed. Wesaw moved to accept the minutes for 02/11/19, Wolfe second. Toni Harper, yea; Sue Henwood, yea; Sherman Prince, yea; Scott Snider, yea; Todd Wesaw, yea; Debbie Wolfe, yea; motion passes.

Sheriff's Report: (Deputy Peck)

Deputy distributed her monthly report to Council; there were 41 calls for service in February; three arrests. Eleven reports taken. Three misdemeanor charges filed with the court. There were no major incidents to report.

Debbie Wolfe stated that someone kicked in the restroom door at Howell Park.

Mayor's Report:

The Village received a letter from the Red Cross informing us that on the 16th of May between the hours of 9:30 AM and 4 PM volunteers will be out going door to door to install smoke detectors. No locations provided. We will provide more information as we get it.

Clerk/Treasurer's Report:

The Clerk read her report to Council. Highlights of the report are as follows:

From the previous Council meeting, the Fiscal Officer has:

- Prepared and distributed payroll for pay periods ending in 02/11/19 and 02/25/19
- Worked on 2018 Year end close
- Working on 2019 Permanent Budget
- Prepared the following for council:
 - Ordinance for passage
 - Completed clerks report
 - Compiled pay authorization
 - Copy of the February 2019 and current day Bank Statement.

BANK STATEMENT & REPORT TOTALS

- Our current checking balance as of February 28, 2019: \$557,796.50
- Our current balance as of today: \$565,278.80
- Our fund balance as of 02/28/19: \$490,889.37

Village Administrators Report:

We are in the final stages of budget. Street department has completed a partial inventory for tools. They are currently trying to determine what supplies will be needed for the year. Pothole repair is underway. It's been slow going due to all the rain that we've received. The water department has begun replacing bad meters. Ron retires at the end of March. He is doing some planning with Eric as he will be taking over the daily operations. There is a motor that went down at the plant so we are running the water plant on one high service pump. The wastewater department has continued to do lab work at the plant. The issues on Bartlett St. are still being worked on. We have received seven applications for lifeguards of those seven two have applied for the pool managers position. The dates that we're looking at the have the pool in operation is June and July.

Approval of Payment of Bills:

Council reviewed the pay authorization, the Fiscal Officer answered questions. The Fiscal Officer read the bills that will be paid and the amounts. Toni Harper moved to pay the bills, Prince second. Sue Henwood, yea; Sherman Prince, yea; Scott Snider, yea; Todd Wesaw, yea; Debbie Wolfe, yea; motion passes.

Old Business:

Adam Lepp (Webmaster for Village website) – Been in business as an independent IT person for 25 years and has over 40 years computer experience. A responsive website is what is recommended for the Village. It is great for mobile devices or desktops. Our current rate is \$75 per month for regular monthly maintenance, hosting and email. It will take approximately 10-25 hours to bring the Village website up to date and make it responsive. The rate to do this is \$50 an hour. The first stage of the update is to make the website responsive. The second stage would be to include online bill paying. Adam will work with Crystal Pritchard to get a database of all properties to allow residents to pay online. Debbie Wolfe moves to allow Adam Lepp to upgrade website. Toni Harper seconds. Toni Harper, yea; Sue Henwood, yea; Sherman Prince, yea; Scott Snider, yea; Todd Wesaw, yea; Debbie Wolfe, yea; motion passes.

Mary Hoffman: Roof has been removed. Hydrant will be replaced this week – the week of 3/11. Trimble Brick was in town today. The cascading effect of the pavers that were installed are working well. There was no ponding or sinking in the area with all the rain that we have had.

Mike Carder – Asked council members if everyone had a chance to go down and look at the waste water plant. The original plant was built in 1953 revamped in 1985 and then again in 2005. Most plants only have a life span of 20 – 25 years. This plant works 24 hours a day, 7 days a week under extreme conditions. A question was asked before the council meeting started which was which issue will be addressed first with this project; the storm water or the sewage. Mr. Carder feels that sewer plant needs to be addressed first. Mayor Henwood goes over prices. Our annual debt payment will be \$27,333 for 30 years. On the original plant the cost was \$1.3 million and the Village paid over 80k for 25 years. We just stopped paying on that loan in 2010. The loan cannot be paid off early. . Debbie Wolfe moves to move forward with the wastewater plant upgrades. Sherman Prince seconds. Toni Harper, yea; Sue Henwood, yea; Sherman Prince, yea; Scott Snider, yea; Todd Wesaw, yea; Debbie Wolfe, yea; motion passes.

Mayor Henwood would like to note that the February council meeting was the first reading for the park ordinance change. It was inadvertently left out of the meeting minutes.

The 2019 rules of council was discussed. The rules of council will be voted on next council meeting.

Toni asked that Sue update the contact list for council members and village contacts. Sue Henwood said that she would update the list.

Scott Snider brought up the sidewalk flaking on Mulberry Street. Snider said he's noticed when he's walking that it's the worst in the 200 and 300 block. He's wondering if it is the type of deicer they are using. Todd Wesaw thinks that the sidewalks are under warranty for the first 6 months to a year and it needs to be brought to Columbia Gas' attention.

New Business:

New Economic Development meeting is March 13th at 6 located at the municipal building.

Toni wants to know if the Bremen Activities Committee can have use of the park on April 20th for the community Easter egg hunt. Crystal stated that no one has booked the park on that date.

Toni Harper asked if a member of the pool committee is able to sit in on interviews as it was last year. Mayor Henwood said, no, that Corey would be doing interviews alone as in his job description. Toni asked what the objection was to having a community member in the interview and Mayor Henwood asked what the advantage to it was. Toni stated that some of the members of the committee members know what's involved with running the pool because they have been employees and managers of the pool so they have more knowledge with what's required. Mayor Henwood asked Corey what experience he has with pools. Corey stated that he had 5 years' experience running the Hocking Hills state park pool at the camp pool and lodge pool. It was asked if Corey could come to one of the pool committee meetings to hear their concerns and suggestions. Corey stated that he'd rather have it discussed at the parks meeting since that is a true committee of council and decisions are made there.

Ordinances and Resolutions**Ordinance 3-11-19****2019 Right-of-Way Permit Fees****Emergency**

Todd Wesaw moves to suspend the rules; Sherman Prince seconds. Toni Harper, yea; Sue Henwood, yea; Sherman Prince, yea; Scott Snider, yea; Todd Wesaw, yea; Debbie Wolfe, yea; Motion passes. Motion to approve Ordinance 3-11-19. Todd Wesaw moves to pass the ordinance as an emergency; Debbie Wolfe seconds. Toni Harper, yea Sue Henwood, yea; Sherman Prince, yea; Scott Snider, yea; Todd Wesaw, yea; Debbie Wolfe, yea; ordinance passes.

Ordinance 2-3-92

Second reading of park ordinance change.

Around the Table:

Harper, Toni: Congratulated Tracy Shahan on her article in the Towne Crier. There are no committee meeting minutes in the council books except for the parks committee.

Henwood, Sue: Great job to Crystal for all the work that she has been putting in to complete end of year ad work on the budget.

Prince, Sherman: Nothing

Snider, Scott: Nothing

Wesaw, Todd: Thinks that all employees have been doing a great job.

Wolfe, Debbie: Nothing

Mayor Henwood: Nothing

Pritchard, Crystal: Nothing

Spackey, Corey: Nothing

Motion to adjourn the meeting by Councilperson Wesaw at 9:27 P.M.

The next regular council meeting will be Monday, April 8, 2019 at 7:00 pm. at the Village Offices located at 9090 Marietta Road.



Sherman Prince
Council President



Crystal Pritchard
Fiscal Officer/Clerk of Council