

Bremen Village Council

Meeting Minutes March 23rd, 2020

Meeting was called to order March 23rd, 2020. by Mayor Anthony Taylor at 7:06p.m.

Pledge

Visitors, Ron Stephens- Village Administrator, Lisa Burnworth- Village Fiscal Officer, Laurie Withem.

No visitors due to COVID-19 outbreak.

Roll Call: Mayor Taylor: Aye Todd Wesaw –via teleconference, Toni Harper- Aye, M. Chris Cunningham- via teleconference, Tad Moyer-via teleconference, Debbie Wolfe-Aye, Connie Moyer-Aye.

Approval of prior minutes: **Motion** to approve minutes for council meeting on March 9th, 2020 made by Wolfe Second by Harper . **Roll Call:** T.Wesaw yes, T.Harper yes, C.Cunningham abstain, T. Moyer yes, Wolfe yes, C. Moyer- yes. Motion passed

Motion to accept committee minutes from Parks for Finance Committee for March 23rd. by C. Moyer, Wolfe second. **Discussion:** . **Roll Call:** Wesaw yes, T.Harper yes, C.Cunningham yes, T. Moyer yes, D. Wolfe yes, C. Moyer- yes. Motion passed.

Mayor's Report:

Covid-19 essential worker memorandum has been completed.

PUCO Advisory notice regarding utilities payment penalties.

Motion: Harper Second by Wesaw. Effective 3/23/2020 to abide by PUCO Advisory memorandum regarding Water, Wastewater utilities with the understanding the we will not be shutting off or charging penalties until further notice. **Roll Call:** T.Wesaw yes, T.Harper yes, C.Cunningham yes, T. Moyer yes, Wolfe yes, C. Moyer- yes. Motion passed

Fiscal Officer Report

Copy of the appropriation status report provided for Council

February Bank Reconciliation was presented to the finance committee for approval. Explanation provided to Council regarding difficulty reconciling February bank to book as it related to credit card transactions.

RITA projections requested by the Mayor. Projections received and distributed to Council. Brief explanation was provided how to review the document

Isaac Wiles bill to Mayor for review

Delinquent bills continue to arrive which may cause changes to 2020 appropriations.

Village Administrator Report

Improper billing of accounts: ex. Provided that a local commercial account was showing a usage rate of 41. Which would translate to 41,000 gal. Account in system not being billed correctly. The monthly bill generated was reflecting approx.. \$43.00 per month . Correctly billed it should have been 104.33 per month. The correct has been made and these accounts will be notified in writing. Ron wanted to point out those commercial accounts and residential accounts are billed at a different rate.

Water cost comparison: Ron explained that he has compared actual expenses versus revenue on cost to generate a gallon of water. While we are doing ok on initial rate we are losing considerable revenue on overage rates. Our cost is .0061 per gallon to produce and deliver for a standard 3 gallon usage. Over a 5,6, & 8 usage the annual revenue loss ranges from \$588.50 to \$3085.50. Rushville average usage 983,000 gal- our loss is about \$2,682.15 per month.

Councilwomen Harper and Wolfe is the answer to increase the overage rate. Ron expressed that as we look at redoing the ordinance and rates these are the modifications need to be made

Streets: Patching , cleaning of curbs & drains

Water: Installed water tap on Northbend

Scheduled tap on Northridge

Completed monthly's today

Wastewater: Scheduling upgrades that we will be doing with the plans we do have.

Starting CL2 Feed Early

Bypass has occurred because of the heavy rains. It has not been substantial but must be noted.

Administrative Asst: Compiling trash account listing and comparison

Completed regular billing cycle

Sending out past due letters for March billing.

Approval of Payments and Purchase Orders

Purchase orders 25-2020 through 44-2020 presented for signatures

Warrants # 44745-44760 in the amount of \$33463.48 were presented to the Finance committee for signature EFT's in the amount of \$10,475.53.

Transfer of funds from 1000-910-910 to 9201-931-0000 Worthington Industries overpayment of RITA in the amount of \$2,000.00. These funds are moved monthly to this account with a check sent to RITA on a annual basis. Believe this amount will be completed in 2021

Reallocate funds from 1000-110-640 in the amount of \$15,929.02 to 1000-755-344 in the amount of \$10,000.00 and 1000-130-311 in the amount of \$5,929.02.

Motion by Wolfe: Second by C. Moyer to approve the payment of the bills and transfers. **Roll Call:** T.Wesaw yes, T.Harper yes, C.Cunningham yes, T. Moyer yes, Wolfe yes, C. Moyer- yes. Motion passed

Old Business:

Early Termination Notices from Public Power. We are still working to clean up the billing between AEP and Public Power. Councilwoman Moyer sent a email to public power regarding our desire to terminate without penalty. We were advised these were commercial accounts and our email needed to be directed as such. The commercial area is working on a limited capacity.

Reschedule meeting with Rushville: Mayor Taylor expressed that Rushville meetings are not open to the public during COVID-19 outbreak and we would be considered public. Councilman Wesaw expressed sending something in writing for Rushville to consider at their upcoming meeting. Councilwoman Moyer and Harper express deep concern allowing this to continue. The Fiscal officer expressed concern that because of the large amount this may be difficult for Rushville to bring current if they have not been "escrowing" these funds during this time. Councilman Moyer requested to know exactly what the actual per month loss is. Ron responded that approximately \$2,682.15 per month. Councilwoman Wolfe asked if these amounts have been shared with the Village of Rushville. Mayor Taylor stated that he will reach out to see what can be done in this interim period.

New Business:

Porta Kleen removal from Park

First reading of Ordinance 2020-3

First reading of Ordinance 2020-4

Round Table:

T. Wesaw: Expressed his apology for the passionate response regarding old financial issues and willingness to trust information that was being provided. He also expressed he is putting trust in the new administration and staff to inform them of financial matter.

T. Moyer: Would like to see a plan for mowing for the upcoming season. And a written plan to address any issues and the Water and Waste Water Plants

D. Wolfe: Congratulations on completing the 2020 Budget

T. Harper: Motion The Council return to one meeting per month beginning in April: Wolfe second: discussion: Councilwoman Moyer expressed concern that prior patterns and much unfinished business to return to a monthly meeting. Moyer asked the Fiscal Officer's opinion.

Fiscal Officer has same concerns with returning to monthly meetings particularly with delinquent bills and payments continuing to arrive. Councilman Wesaw felt that with committee in place that returning to monthly meetings will work. Administrator expressed concern over resolving current matters and lengthening time to resolve and pass Ordinances and Resolutions. Mayor Taylor expressed that we could schedule meetings as needed.

Roll Call: T.Wesaw yes, T.Harper yes, C.Cunningham off call, T. Moyer yes, Wolfe No, C. Moyer- No. Motion passed

C. Moyer: Finance will need to remain 4th Monday of the month.

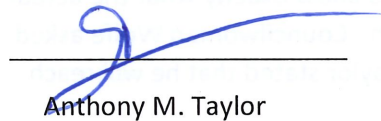
Gov. Dewine's playground order. Possibly use snow fence around playground items.

Recognize Laurie Withem for setting up Blessing Boxes. Thank the rest of the residents for the kindness and helpful attitude toward our community.

Finance Committee minutes discussed several topics one of which is the Marietta St. rental property. Explanation of current rental income and proposed changes can be found in the finance committee meeting minutes. Item table until it can be added to the Agenda at the next meeting. Mayor Taylor expressed concern discussing specific information outside of executive session.

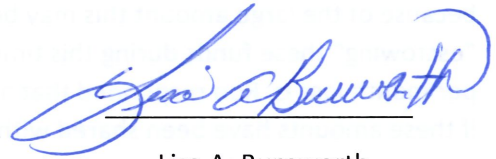
Mayor Taylor: Thanks again to all of the people lending a hand to our community during COVID-19 stay at home order. Laurie, Liz, Rachel, Bill. If a resident needs help reach out to a neighbor, friend or community assistance. Recommended the Green/Red paper window approach.

Moved to Adjourn at 8:32p.m.



Anthony M. Taylor

Mayor



Lisa A. Burnworth

Fiscal Officer