

Record of Proceedings
Village of Bremen Council Meeting
April 11, 2016

The Council of the Village of Bremen was called to order in regular session by Mayor Tad Moyer at 7:00 P.M. The council, residents and visitors stood and recited the Pledge of Allegiance. Roll call was taken. Members present were David Ray, Troy Tripp, Debbie Wolfe, Toni Harper, Mike Henwood, and Sherman Prince. Police Deputy Busby, Clerk-Treasurer, Kelley Tripp were also in attendance. The Village Administrator, Jeff White, was absent.

Motion by Henwood to waive the reading of the amended minutes from the March 14, 2016 regular Council Meeting and approve as written. Second Wolfe.

Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Guests and Residents:

None

Sheriff's Report: (Deputy Busby)

Deputy Busby passed out his monthly report to members of Council.

Month of March had 64 calls for service

- No major incidents to report; two animal complaints (loose K-9) was received in which a subject was bitten; however the Humane Society handled this complaint.

Deputy Busby reported that there has been several hang-up 9-1-1 calls made from the downtown pay phone. The phone company is planning to take the last pay phone in the Village out of service.

There was a report of a "peeping tom" looking in windows in the alley behind Marietta Street. There are children between the ages of 5 and 7 that are being observed by this individual.

There was also a report of indecent exposure by high school kids that were involved in school pranks. The parents of these kids were notified.

Councilperson Toni Harper told councilmembers that her neighbor, Jeff Bazell, told her that someone took 64 sections of 8 foot fence sections from his property. The Sheriff's office is looking into this complaint.

Mayor's Report:

Mayor Moyer spoke to members of council regarding the following items:

- The possibility of putting a bond issue on the ballot within the next year or two
- Different tax options that may be available to the Village to pursue
- The Mayor would like to see mosquito spraying get started early this year
- Mayor Moyer will assist with herbicide spraying
- There has been discussion about the needs of the swimming pool and what repairs will be needed before the season begins

- Mayor Moyer is planning to do street sweeping with our employee, Gary Wolfe.
- Mayor Moyer reported that the railroad has stopped running. This railroad has been in operation since 1855. There has been no official word that the railroad will stop operating completely.
- There will be a Christmas Church Walk this year sponsored by Connie Moyer and Marilyn Boyd. There are plans for the Elementary school children to sing at the event.
- The wellfields of Bremen have been in the newspaper recently. The EPA maps indicate leaching by Thomas Farm through Schmeltzer's field moving southeast. There is no indication that this leaching would get into our well field. If the leaching would occur, the EPA estimates it would be years in the future.

Clerk/Treasurer's Report: (Kelley Tripp)

The Clerk submitted a report to Council. Highlights of the report are as follows:

- Our current checking balance as of March 31, 2016 is \$591,953.53
 - February 29, 2016 was \$527,092.70
- Our fund balance as of April 11, 2016: (read report to council).
- We have spent 17.21 percent of our permanent appropriation budget for 2016.
- We have received 25.98 percent of our annual revenue budget for 2016.

Administrator's Report:

The Village Administrator submitted his report to Council and was read by Clerk/Treasurer Kelley Tripp. His report included the following items he has worked on since the last council meeting:

- Attended meetings of the Villages standing committees;
- Produced and issued the newsletter, *The Village Voice*, for the public;
- Conducted employee safety meeting jointly with Rushcreek Township
- Represented the Village at the Fairfield County Regional Planning Commission; Fairfield County Safety Council; Local Government Officials Conference
- Continue to gather quotes from contractors for various projects;
- Planning projects for 2016 swimming pool season are underway;
- Rose Ann Elliott has agreed to return as Pool Manager for the 2016 season;
- Posted job opening ads for lifeguards, the street department, and assistant Clerk-Treasurer;
- Transitioning our new zoning inspector, John Bowman, into his new role with the Village.

Approval of Payment of Bills:

Motion by Henwood to approve the pay authorization that was read in its entirety. Second Tripp.

Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Committee Reports:

Financial Process: Chair Mike Henwood This committee met on Wednesday, March 30, 2016 and minutes were submitted to council members. Council Chair, Mike Henwood, reported on the status of the Safe Routes to School project and project cost estimates.

Additionally, this committee discussed items that need to be repaired/replaced at the swimming pool before the season begins. Finally, discussion ensued regarding the number of trash dumpsters within the Village and those that needed to be removed. Council members further debated about whether to charge non-profits for trash pick-up. This committee will meet on Wednesday April 27, 2016 at 6:00 P.M. at the Village Offices.

Safety and Infrastructure Committee: This committee will meet on Wednesday, April 20, 2016 at 6:00 P.M. at the Village Offices.

Administrative Process: This committee met on Thursday, April 7, 2016 and the minutes were submitted to council members. Council Chair, David Ray, reported that section 14 of the Employee Handbook was review successfully. Additionally, legislation was invoked regarding accrual of compensatory time for our new employee, Chance Spencer on a one - time basis due to extenuating circumstances. This committee will meet on Thursday, June 9, 2016 at 7:00 P.M. at the Village Offices.

Recreation and Facilities Committee: This committee met on Tuesday, April 5, 2016 and the minutes were submitted to council members. Council Chair, Debbie Wolfe expressed concern about timely work and repairs getting completed at the pool in time for opening day. Councilpersons Mike Henwood and Sherman Prince plan to do an on-site inspection of the pool and report findings back to Village Council. Mayor Moyer encouraged council members to make lists of items that no longer serve a productive purpose to the Village. These lists compiled by council members can be reviewed and the Village can dispose of these items to tidy our facilities. This committee will meet on Tuesday, June 2, 2016 at 12:00 P.M. at the Village Offices.

Zoning, Property Maintenance & Planning: This committee met on Monday, April 4, 2016 and the minutes were submitted to council members. Council Chair, Troy Tripp told members of council that the International Property Code was passed and being implemented by Zoning Inspector. The penalty section will need updated. Councilperson Tripp also reported that progress continues at the Superior Fibers plant in the razing of the building. Finally, council members asked the Village Administrator to write a letter to the homeowner of the "Old Hotel" in the downtown area. A brown truck has been immobile for an extended amount of time outside this residence. This committee will meet on Monday, May 2, 2016 starting at 6:30 P.M. at the Village Offices.

Design Review Board Committee: no meeting

Old Business:

Council members asked the Village Administrator about installing parking signs at the corner of Marietta and Broad that say "No Parking Here to Corner".

New Business:

Council members agreed to repeal the Property Maintenance Code at the May 9, 2016 council meeting.

Ordinances and Resolutions:

Ordinance 2-4-16 Amend Salary Schedule

Motion by Harper to pass Ordinance 2-4-16. Second Wolfe

Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Resolution 1109 Tax Incentive Review Council Appointment

Motion by Tripp to waive the three reading requirement and approve as written. Second Prince.

Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Motion by Tripp to approve Resolution 1109. Second Prince.

Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Ordinance 4-6-16 Revise/Update Sewer Rates

First Reading

Around the Table:

Harper, Toni: Councilperson Harper asked how many applicants there were for the Clerk/Treasurer assistant. The Village Administrator said that two applicants were going to be interviewed.

Motion by Harper to go into executive session at 8:02 P.M. to discuss the requirements and/or eligibility of a potential hire for the Clerk/Treasurer Assistant position. The Clerk/Treasurer was asked to remain for the session. Second Wolfe.

Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Motion by Henwood to leave executive session at 8:10 P.M. Second Harper.

Ray, yea; Tripp, yea; Wolfe, yea; Harper, yea; Henwood, yea; Prince, yea. Motion passed.

Henwood, Mike: Nothing

Prince, Sherman: Council Prince said that he was made aware that tree roots had gone through plastic pipe in two places at a residence in the Village.

Ray, David: Nothing

Tripp, Troy: Tree Dedication for Mr. Carl Lloyd Householder will be held May 7, 2016 at 2:00 P.M. at Howell Park.

Tree Dedication for Mr. Norman Lyons will be held May 21, 2016 at 2:00 P.M. at Howell Park.

The Tree Board will be meeting on Saturday, April 23, 2016 at 9:00 A.M. at the Village Offices

Wolfe, Debbie: Nothing

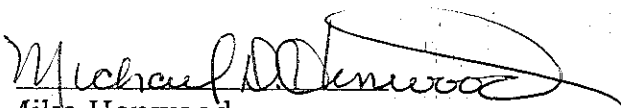
White, Jeffrey: Nothing

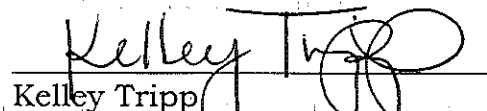
Mayor Moyer: Nothing

Tripp, Kelley: Nothing

Motion to adjourn the meeting by Councilperson Harper at 8:15 P.M.

The next regular council meeting will be Monday, May 9, 2016 at 7:00 P.M. at the Village Offices located at 9090 Marietta Road.


Mike Henwood
Council President


Kelley Tripp
Clerk/Treasurer