

Record of Proceedings
Village of Bremen Council Meeting
May 9, 2016

The Council of the Village of Bremen was called to order in regular session by Mayor Tad Moyer at 7:00 P.M. The council, residents and visitors stood and recited the Pledge of Allegiance. Roll call was taken. Members present were Debbie Wolfe, Toni Harper, Mike Henwood, Sherman Prince, Dave Ray and Troy Tripp. Police Deputy Busby, Clerk-Treasurer, Kelley Tripp and the Village Administrator, Jeff White was also in attendance.

Motion by Prince to waive the reading of the amended minutes from the April 11, 2016 regular Council Meeting and approve as written. Second Wolfe.
Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Guests and Residents:

Mr. Chuck Vickroy – Village Resident

Mr. Vickroy came to the Village Council with general safety concerns. He asked Village Council for better signage/markings out of the Vinton County Bank drive-thru and for crosswalks to be added between the bank and the bank parking lot. Council members will discuss this at the Village Safety and Infrastructure Committee Meeting.

Dr. James Grilliot – Downtown Business Owner

Dr. Grilliot had several concerns that he brought to Village Council. He said that he has witnessed traffic going the wrong way on the one-way street in front of his business. In addition, there are two street lights out in front of his office which he has consistently called to have repaired since January. Dr. Grilliot felt that the procedure/protocol to report and repair these street lights should be addressed. He questioned if anyone in the Village drove around in the evenings to check the street lights that were out to report them for repair.

The Village Administrator said that Claypool Electric is contracted to repair the wiring mechanism for the street lights in question. Additionally, Deputy Busby has surveyed the town and street lights that are not lit were reported to AEP. Generally AEP will respond to these requests within a few days. The Administrator mentioned that the decorative lights in the downtown area are the Village's responsibility and not AEP's.

Mayor Moyer told Dr. Grilliot that he appreciated his business in the downtown area and wanted to work to make sure his needs were met. The Village will work to ensure these items brought before council will be addressed and repaired.

Connie Moyer – Chamber of Commerce

Mrs. Connie Moyer thanked Mayor Moyer for spraying the weeds in the downtown area and noted that Dr. Grilliot provides the Village of Bremen with a stable business in this area of our Village. Additionally, Mrs. Moyer told Council that a decorative light was taken down in the downtown area in 2009 to accommodate the Village Clock. She inquired if that street light could be installed in front of the Tripp building downtown where an old wooden electric pole is currently located. Additionally she asked if the two inch snowfall signs lining the downtown could be taken down during the months of the year when that is not needed.

Councilperson Harper questioned the need to have the decorative light reinstalled. She felt that Claypool Electric should assess whether the decorative light would be fit for use.

Connie congratulated Councilperson Wolfe for the work she has done at Howell Park. She thought the park looked great thanks to Debbie's tireless efforts.

Councilperson Wolfe mentioned that the pine tree in the fountain downtown needed to be addressed.

Mayor Moyer said that the downtown will stay trimmed and spraying weeds will continue.

Councilperson Henwood said that he was meeting with GGC Engineers on Wednesday to discuss a water well at Howell Park. He is hoping they can point the Village towards grants or funding that may be available for this project.

Councilperson Tripp asked Mrs. Moyer if the Chamber could help with continuing the project for Dowling Park. Mrs. Moyer did not want to interfere with current activities that may still be in the planning stages for this park.

Sheriff's Report: (Deputy Busby)

Deputy Busby passed out his monthly report to members of Council.

Month of April had 49 calls for service

- No major incidents to report; complaints have been received of coyotes roaming the village at night killing cats. There is no evidence to support this claim.

Deputy Busby reported that there have been complaints about bushes obscuring the line of sight for motorists in some areas around the Village. He will talk to the Village Administrator about these areas in question.

Deputy Busby also recommended that if a traffic pattern change is happening within the Village that the Village should change the color of the street signs to alert motorists. This would help to alert motorists about changes they may not ordinarily pay attention to.

Councilperson Wolfe reported there was a child on a moped in the Park that caused some disruption. Deputy Busby said he was going to look into changing his hours so that he would be working at different hours throughout the week. This would be in an attempt to not have a predictable set of hours each week. Hopefully he would be able to deter some unwanted activity and monitor the Village for a broader range of time.

Mayor's Report:

Mayor Moyer spoke to members of council regarding the following items:

- Thanks to Debbie and Dave Wolfe, Dan Rutherford and Troy Tripp for all of their work and efforts at Howell Park.
- He is aware of the concerns for coyotes at night and for the cats in the area that may be impacted by these coyotes.
- The Superior Fibers building is still being razed. There are no new developments on this activity.
- The Village is looking into spraying for mosquitoes this year. The Mayor would like to get this started as soon as possible.

- Mayor Moyer continues to work on spraying the streets to avoid unsightly weeds. He would also like to continue spraying the weeds in the downtown area.

Clerk/Treasurer's Report: (Kelley Tripp)

The Clerk submitted a report to Council. Highlights of the report are as follows:

- Our current checking balance as of April 30, 2016 is \$563,970.66
 - March 31, 2016 was \$591,953.53
- Our fund balance as of May 8, 2016: (read report to council).
- We have spent 21.07 percent of our permanent appropriation budget for 2016.
- We have received 34.59 percent of our annual revenue budget for 2016.

Administrator's Report:

The Village Administrator submitted his report to Council. His report included the following items he has worked on since the last council meeting:

- Attended meetings of the Villages standing committees;
- Produced and issued the newsletter, *The Village Voice*, for the public;
- Conducted employee safety meeting regarding work zone traffic control
- Represented the Village at the Fairfield County Regional Planning Commission; Fairfield County Safety Council; Interagency Coordination with FEMA and Rushcreek Conservancy District
- Continued to develop specifications for various projects and gather quotes from contractors;
- Preparations for the 2016 swimming pool season are underway. Opening day is set for Saturday, May 28, 2016 and the last day will be Sunday, August 7, 2016.
- Along with the Pool Manager, Rose Ann Elliott, 13 office interviews were conducted for swimming pool lifeguard applicants;
- Clerk-Treasurer, Kelley Tripp, Councilperson Ray and the Village Administrator conducted interviews for the applicants for the Assistant Clerk-Treasurer position;
- Interviews of the applicants for the street department position are being scheduled for this week;
- A meeting held between the Village and the Ohio EPA to discuss the creation of a new water supply well that is planned to be located in Howell Park, and the action steps to make it happen.

Councilperson Wolfe asked if the pump at the swimming pool has been changed yet. The Village Administrator said it had not, but would be completed before the pool opened. Councilperson Wolfe had a list of items that she wanted to ensure was being done before the pool opened.

Approval of Payment of Bills:

Councilperson Harper wanted to share her frustration at the clumps of grass all over Howell Park from those who had mowed the park. She wanted to be clear that the contracted party that is doing the mowing should be held accountable for the way the park looks when mowing has been completed. If there are clumps of grass, then they should be removed. This is especially true if there are events scheduled at the park. She said a lot of effort is put into the appearance of the park. If we are paying a contractor to do the

mowing, then the lawn should look good for those people who visit and enjoy the park. She further commented that when prior individuals mowed the park, it looked great. They did not need a 52 page document to outline how to mow the grass.

Further question ensued regarding the payment to Fleetmasters for \$3,000.00. Council members said that payment was made not too long ago for the same piece of equipment for \$5,000.00. The Village Administrator said that the repairs that were needed were common for this style of engine. Further discussion ensued. Council members asked that Safety and Infrastructure discuss how to maintain the village equipment. The Village Administrator indicated that the County doesn't do a daily checklist on the equipment. Council members wanted this to be discussed further at the Safety and Infrastructure Committee meeting.

Motion by Tripp to approve the pay authorization that was read in its entirety. Second Prince.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Committee Reports:

Financial Process: Chair Mike Henwood This committee met on Wednesday, April 27, 2016 and minutes were submitted to council members by Council chair Mike Henwood. This committee will meet on Wednesday, May 25, 2016 at 6:00 P.M. at the Village Offices.

Safety and Infrastructure Committee: This committee will meet on Wednesday, June 15, 2016 at 6:00 P.M. at the Village Offices.

Administrative Process: This committee will meet on Thursday, June 9, 2016 at 7:00 P.M. at the Village Offices.

Recreation and Facilities Committee: This committee will meet on Tuesday, June 7, 2016 at 12:00 P.M. at the Village Offices.

Zoning, Property Maintenance & Planning: This committee met on Monday, May 2, 2016 and the minutes were submitted to council members. This committee will meet on Monday, June 6, 2016 starting at 6:30 P.M. at the Village Offices.

Design Review Board Committee: no meeting

Old Business:

Motion by Ray to go into Executive Session at 8:03 P.M. to discuss applicants for the Clerk's Assistant Position with the Clerk and Village Administrator in attendance.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Motion by Ray to leave Executive Session at 8:25 P.M. Second by Henwood.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Councilperson Wolfe asked the Village Administrator to update the website with current information. The Village Administrator will give her the contact information to contact the webmaster with her updates. Councilperson Wolfe also asked about putting the committee meeting minutes on the website.

Councilperson Wolfe asked if residents could rent out spaces at the park for the purpose of distributing religious literature and selling items; fellow council members did not think that could be permitted in the park.

New Business:

A request by Bonnie Baers for sewer replacement for two trees planted between 97 and 98 on her property. Discussion ensued between council members. Council members wanted the Village Administrator to get more details about this request and provide it to them at the next council meeting.

Discussion ensued between council members regarding the TIRC meeting and the Westermans tax abatement. There was some question as to the number of employees that were working in conjunction with the number of employees agreed to in the tax abatement.

The Village Administrator had a presentation for Council members regarding the traffic problem at Marietta Street and Broad. Several options were discussed regarding the number of parked cars that would be permitted in the parking spaces.

Ordinances and Resolutions:

Second Reading - Ordinance 4-6-16 Sewer Rates

First Reading - Ordinance 5-7-16 Ohio Basic Code

Ordinance 5-8-16 Marietta-Broad Traffic/Parking

Motion by Harper to waive the three reading requirement and approve as written. Second Prince.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Motion by Henwood to pass Ordinance 5-8-16. Second Wolfe.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Resolution 1110 Lifeguard Reimbursement Policy

Motion by Henwood to waive the three reading requirement and approve as written. Second Wolfe.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Motion by Henwood to pass Resolution 1110. Second Prince.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Resolution 1111 Amend Prices/Fees for Swimming Pool

Motion by Ray to waive the three reading requirement and approve as written. Second Prince.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Motion by Tripp to approve Resolution 1111. Second Wolfe.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Resolution 1112 Pool Employees Rate of Pay

Motion by Wolfe to waive the three reading requirement and approve as written. Second Harper.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Motion by Henwood to approve Resolution 1112. Second Wolfe.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Resolution 1113 Westermans Tax Incentive Review

Motion by Tripp to waive the three reading requirement and approve as written. Second Wolfe.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Motion by Henwood to approve Resolution 1113. Second Tripp.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Resolution 1114 Transfer \$25,000 from General Fund to Swimming Pool Fund

Motion by Tripp to waive the three reading requirement and approve as written. Second Harper.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Motion by Harper to approve Resolution 1114. Second Henwood.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Resolution 1115 Transfer Department of Public Safety Fund FEMA money to Street Fund

Motion by Henwood to waive the three reading requirement and approve as written. Second Wolfe.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Motion by Harper to approve Resolution 1115. Second Prince.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Resolution 1116 Winter Salt Contract

Motion by Ray to waive the three reading requirement and approve as written. Second Wolfe.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Motion by Prince to approve Resolution 1116. Second Henwood.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Ordinance 5-9-16 East Main Street Parking and Traffic

Motion by Tripp to waive the three reading requirement and approve as written. Second Prince.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.

Motion by Henwood to approve Ordinance 5-9-16. Second Tripp.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea; Tripp, yea. Motion passed.


Council members congratulated Colin Tripp for completion of the Eagle Scout Project at Howell Park.


Around the Table:

Harper, Toni:	Nothing
Henwood, Mike:	Nothing
Prince, Sherman:	Nothing
Ray, David:	Nothing
Tripp, Troy:	Tree Dedication for Mr. Norman Lyons will be held May 21, 2016 at 2:00 P.M. at Howell Park. The Tree Board will be meeting on Saturday, May 28, 2016 at 9:00 A.M. at the Village Offices The Village needs to purchase four flags. Councilperson Henwood said he will talk to Doug Suttles about the purchase of flags.
Wolfe, Debbie	Asked the Village Administrator when Crystal would be moving her office to the Municipal Building. The Village Administrator said this may happen within a month.
White, Jeffrey:	Nothing
Mayor Moyer:	Nothing
Tripp, Kelley:	Nothing

Motion to adjourn the meeting by Councilperson Harper at 9:29 P.M.

The next regular council meeting will be Monday, June 13, 2016 at 7:00 P.M. at the Village Offices located at 9090 Marietta Road.


Mike Henwood
Council President


Kelley Tripp
Clerk/Treasurer