

Record of Proceedings
Village of Bremen Council Meeting
June 13, 2016

The Council of the Village of Bremen was called to order in regular session by Mayor Tad Moyer at 7:00 P.M. The council, residents and visitors stood and recited the Pledge of Allegiance. Roll call was taken. Members present were Debbie Wolfe, Toni Harper, Mike Henwood, Sherman Prince, and Dave Ray. Troy Tripp had an excused absence. Police Deputy Busby, Clerk-Treasurer, Kelley Tripp and the Village Administrator, Jeff White were also in attendance.

Motion by Henwood to waive the reading of the amended minutes from the May 9, 2016 regular Council Meeting and approve as written. Second Wolfe.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea. Motion passed.

Guests and Residents:

Mr. Curtis Bowman – Village Resident

Mr. Bowman wanted clarification regarding keeping chickens within Village limits. In the past, zoning variances have been issued for 4-H projects, etc, but ordinance does not permit it. The Mayor remarked that if he checks with his neighbors and has the chickens properly contained it may not be a problem.

Larry Hanna and Diana Stover, RN – Fairfield County Dept of Health

Mr. Hanna and Ms. Stover gave brief talks regarding the Zika virus and mosquito control, and left free brochures for the public.

Eric Sandine and Mike Carder – GGC Engineering

Mr. Carder spoke to Council of past projects here in the Village and discussed the possibility of designing another water well with EPA grant money.

Mr. Sandine spoke to Council about his work in Lithopolis with managing right-of-ways and creating revenue from utility access fees. He described in detail how the Village of Bremen could also do this with help from GGC.

Bonnie Baers – Village Resident

Mrs. Baers had to replace sewer lines on her property which had been damaged by a tree planted by the Village without her consent. She asked Council for help with the costs.

Henwood made the motion to remove the tree in the dog walk on the south side of the property, and to pay 25% of Mrs. Baers' costs. Wolfe second. Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea. Motion passed.

Sheriff's Report: (Deputy Busby)

Deputy Busby passed out his monthly report to members of Council.

Month of May had 58 calls for service.

- No major incidents to report; several reports of thefts, and investigations are on-going.
- A resident was bitten by a stray cat and received a minor injury.
- There have been motorists speeding in the alley behind McAuley's.

- Dave Ray reported an inoperable camper/trailer making it difficult for him to leave his driveway. Unless the vehicle is in the Village easement, they can't do anything with it.
- Mike Henwood reported a vehicle sitting in the right-of-way; asked Deputy Busby to look at it.

Mayor's Report:

Mayor Moyer spoke to members of council regarding the following items:

- Feels that the Right-of-Way program presented by GGC is something that would benefit the Village in the long-term.
- The trains will be running again, from a company in West Virginia.

Clerk/Treasurer's Report: (Kelley Tripp)

The Clerk submitted a report to Council. Highlights of the report are as follows:

- Our current checking balance as of May 31, 2016 is \$552,760.63
 - April 30, 2016 was \$563,970.66
- Our fund balance as of June 13, 2016: (read report to council).
- We have spent 32.005 percent of our permanent appropriation budget for 2016.
- We have received 47.262 percent of our annual revenue budget for 2016.

Mike Henwood questioned the Water Fund and discussion ensued regarding operating expenses and how to increase the balance in that fund.

Jennifer has spent much time learning the bills and getting perspective on how things work in the Village and Kelley and she will be working on the mid-year budget to be presented at June's Financial Process meeting.

Administrator's Report:

The Village Administrator submitted his report to Council. His report included the following items he has worked on since the last council meeting:

- Attended meetings of the Villages standing committees;
- Produced and issued the newsletter, *The Village Voice*, for the public;
- Conducted employee safety meeting 5/18/16
- Represented the Village at the Fairfield County Regional Planning Commission; Fairfield County Safety Council
- Much time was spent on the 2016 swimming pool season, including repairs, replacing parts, and painting. Several potentially expensive problems exist that will need to be addressed in the future
- Continued to gather quotes and develop specifications for various projects;
- Received proposal from GGC for services regarding a new water well;
- Conducted interviews for Street Dept Laborer position
- The following individuals have been hired since the last council meeting:
Jennifer Storey; Clerk-Treasurer's Asst.
James Davis; Casual Laborer
Jason McDonald; Street Dept Laborer
- The former Norfolk Southern rail line has been acquired by Watco Companies, LLC and traffic will resume within the next month.

Approval of Payment of Bills:

It was observed that there is a larger amount of money being spent this month. Part of that is due to the meeting being held later in the month, which leads to some vendors being paid for two months instead of one. Also, the Village's insurance premiums came due this month, which is a significant payout.

Henwood made a motion to take the money to remove Bonnie Baer's tree from the sewer fund, as the tree caused problems with sewer lines at 239 N. Mulberry.
Second Ray. Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea. Motion passed.

Debbie Wolfe pointed out that there is a dead pear tree at the northwest corner of Purvis and Walnut that needs to be removed; it was decided that the Street Department could safely remove it.

Motion by Harper to waive the reading of the pay authorization and pay the bills. Second Wolfe. Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea. Motion passed.

Committee Reports:

Financial Process: This committee met on Wednesday, May 25, 2016 and minutes were submitted to council members by Council chair Mike Henwood. This committee will meet on Wednesday, June 29, 2016 at 6:00 P.M. at the Village Offices.

Safety and Infrastructure Committee: This committee will meet on Wednesday, August 17, 2016 at 6:00 P.M. at the Village Offices.

Administrative Process: This committee met on Thursday, June 9, 2016 and chair Dave Ray has submitted his minutes to Council. This committee will meet on Thursday, August 4, 2016 at 7:00 P.M. at the Village Offices.

Recreation and Facilities Committee: This committee met on June 7, 2016, and chair Debbie Wolfe has submitted her minutes to Council. This committee will meet on Tuesday, August 2, 2016 at 12:00 P.M. at the Village Offices.

Zoning, Property Maintenance & Planning: This committee met on Monday, June 6, 2016 and the minutes were submitted to council members. This committee will meet on Monday, July 18, 2016 starting at 6:30 P.M. at the Village Offices.

Design Review Board Committee: no meeting

Old Business:

Debbie Wolfe asked about the status of the drinking fountain, and Jeff White indicated that we are waiting for the delivery of a special tool to get it fixed.

Debbie Wolfe asked about a quote for exterminator service for the ant problem in the concession stand, we have not received one yet.

New Business:

Jeff White had the solicitor review the GGC proposal for the new water well, and it looks good except to have the Clerk-Treasurer add an executed certificate of available funds, as well as a 'approved as to form' section. Discussion ensued regarding funding, the health of the water supply, and placement of the well. It was decided to table this until committee has looked more deeply at funding.

District Advisory Council meets three times a year and they would like a representative from Bremen to attend. The next meeting is June 20th at 7 pm. Jeff will attend and spend a short day at the Village Office.

Prince requested information regarding funding of the pond in the park. Debbie Wolfe indicated that she paid for the installment and supplies herself. The pond was not brought to Council for a decision, but Wolfe indicated the upkeep costs would be minimal and could be worked into the regular park budget. The water has enough aeration and depth to maintain fish and plants through the winter. Clerk-Treasurer Tripp observed that many visitors and residents have made overwhelmingly positive remarks regarding the addition.

Henwood asked how much money the Horseshoe tournament brought in and who received it. Wolfe indicated \$500 and it was all given to her. Snacks and soda not sold at the tournament are being sold at the pool to re-coup that expense.

Ordinances and Resolutions:

Final Reading – Ordinance 04-06-16 Sewer Rates

Motion by Henwood, Second Prince.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea. Motion passed.

Second Reading – Ordinance 05-07-16 Ohio Basic Code

Ordinance 05-10-16 Business User Permits

Motion by Henwood to waive the three reading requirement and approve. Second Wolfe. Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea. Motion passed.

Motion by Henwood to pass Ordinance 5-10-16. Second Prince.

Wolfe, yea; Harper, yea, Henwood, yea; Prince, yea; Ray, yea. Motion passed.

Around the Table:

Harper, Toni: Congratulations to James Davis; new employee in the Street Dept. Harper would like to see some of the Zika information in the newsletter. She will not be present for the July and August Council meetings and would like to know what the legalities of using Skype to attend Council meetings. Jennifer Storey indicated that during her Public Records Trainings, the State has ruled that anyone may attend a public meeting through Skype, but members of the governing board cannot count toward the quorum nor would the votes count.

Henwood, Mike: Nothing

Prince, Sherman: Nothing

Ray, David: Nothing

Tripp, Troy: Nothing

Wolfe, Debbie Wolfe discussed several areas of mowing that were unsatisfactory; she asked Jeff to contact JFS regarding a volunteer she has spoken with.

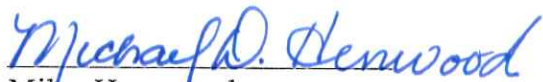
White, Jeffrey: Nothing


Mayor Moyer: Nothing

Tripp, Kelley: Nothing

Motion to adjourn the meeting by Councilperson Harper; Second Prince at 9:17 P.M.

The next regular council meeting will be Monday, July 11, 2016 at 7:00 P.M. at the Village Offices located at 9090 Marietta Road.


Mike Henwood
Council President


Kelley Tripp
Clerk/Treasurer