

**Record of Proceedings
Village of Bremen Council Meeting
September 9, 2019**

The Council of the Village of Bremen was called to order in regular session by Mayor Mike Henwood at 7:00 P.M. Roll call was taken. Members present were Toni Harper, Sue Henwood, Scott Snider, Todd Wesaw, and Debbie Wolfe. Sherman Prince was an excused absence. Fiscal Officer Crystal Pritchard, Administrator Corey Spackey and Sheriff's Deputy Kristy Peck attended.

The Mayor asked everyone to remain standing after the Pledge of Allegiance for a moment of silence in remembrance of 9/11.

Guests and Residents:

Charles Gordon and Aaron Tripp are taking notes of the council proceedings to earn their citizenship badge for Eagle Scout.

Approval of Minutes

Minutes for council meeting on 07/08/19 were discussed. Debbie asked that the Aug 8th vandalism be added to the minutes. Todd Wesaw moved to accept the minutes as corrected, Wolfe second. Toni Harper, yea; Sue Henwood, yea; Scott Snider, yea; Todd Wesaw, yea; Debbie Wolfe, yea; motion passes.

Sheriff's Report: (Deputy Peck)

Deputy distributed her monthly report to Council; there were 45 calls for service in August. Four reports were taken and two arrests were made. The women's bathroom at Howell Park was vandalized and a report was taken. Deputy Peck completed follow up on the report and at this time, there are no suspects. There are no other major events to report.

Mayor's Report:

Spent several Sunday afternoons with David Wolfe, Jackie Hardman and Mary Hoffman to plan the Community Day festivities. There are 20 vendors signed up for the craft fair. The grand re-opening for the Dowling Park project will take place at 1 PM. The Mayor asked all council members to please be at the pavilion no later than 12:50 PM. Dowling Park activities planned until 8 PM with bands.

Bartlett Street drain problems continues to be worked on. 12.5 ton of gravel and other debris were taken out of the storm drain. Putting a riser in and a manhole. Toni Harper asked that it be put in the newsletter for residents to be mindful of the items they flush down the drains and to clean their curbs to keep debris from the storm drains.

Fiscal Officer Report:

From the previous Council meeting, the Fiscal Officer has:

- Prepared and distributed payroll for pay periods ending in 8/11/19 (\$14,746.39) and 8/25/19 (12,894.81)
- Prepared documents for six public records requests
- Prepared the following for council:
 - Copy of minutes from the August 12th council meeting
 - Completed clerks report
 - Compiled pay authorization

- Copy of the August 2019 and current day Bank Statement.

BANK STATEMENT & REPORT TOTALS

- Our current checking balance as of August 30, 2019: \$545,132.91
- Our current balance as of today: \$597,953.82
- Our fund balance as of 09/09/19: \$493,159.91

Village Administrators Report:

The administrators report was distributed. Updates were given for the Street Department, Water Department, Wastewater Department and the Swimming Pool.

The seasonal street department laborer quit for another job. The job posting is back up for a seasonal laborer.

The Street Department has been working to get things ready for Community Day. The focus is getting the downtown area cleaned up and ready.

We received a quote back for the paving of Carter Street; it is roughly \$31,000.00 for a two inch grinding and replacement. Paving will be a major conversation going forward in planning for both safety and infrastructure and for the finance committee.

The Water Department has a large project coming up for Strayer Ave to replace a valve that has been leaking. The project has been planned over fair break so it doesn't disrupt school. This project will require a boil order to be issued as water will be shut off for several hours to complete the project.

The Waste Water Department continues to work on projects at the plant. Chance has also completed the downspout inspections.

The bathroom sink vandalized at Howell Park will be re-installed this week prior to Community Day on the 14th.

Quote for security system upgrade is back. It will cost \$5,056.39 to upgrade for the same number of cameras that we have now. Todd Wesaw asked if Corey has looked at a wireless option. Council agrees that the bid is too high and wants to shop around. Corey will look at other options.

The Village has received the rate study back. This information will be taken to the finance committee for an in-depth review for their recommendation for council.

Approval of Payment of Bills:

Council reviewed the pay authorization; the Fiscal Officer answered questions. After discussion of the list of bills Sue Henwood moved to pay the bills, Debbie Wolfe seconds. Toni Harper, yea; Sue Henwood, yea; Scott Snider, yea; Todd Wesaw, yea; Debbie Wolfe, yea; motion passes.

Old Business:

Follow up discussion on Strayer Ave. going back to a two-way road. Mayor Henwood will talk to the principal at Bremen Elementary.

The audit findings are now available. Council members have been given a findings report in their council binders and the public can view it online.

New Business:

The Chamber of Commerce is sponsoring the scarecrow contest again this year. There are nine villages and cities in Fairfield County are participating in scarecrow activities.

The Village received a quote to upgrade Government Accounting Solutions (our billing software) to upgrade our system to include more detailed reporting, online bill lookup, paperless billing and online bill pay. It will cost a one-time payment of no more than \$3500. Our billing system hasn't been upgraded since it was first put into use in 2009. Sue Henwood moved to upgrade our billing software, Debbie Wolfe seconds. Toni Harper, yea; Sue Henwood, yea; Scott Snider, yea; Todd Wesaw, yea; Debbie Wolfe, yea; motion passes.

The Chamber is hosting a Meet the Candidate's Night on October 1, 2019 at 7 PM located at the Bremen Historical Society. This event is for those individuals running for Village seats, Rushcreek Township seats and the Fairfield Union School Board. Each candidate will receive a set of predetermined questions so they have opportunity to give it some thought.

At the October zoning meeting Rebecca Snider resigned her seat effective immediately. Residents interested in serving on this committee should submit a letter of intent to the Mayor.

Sue Henwood said at the last council meeting it was discussed about getting a new tree for Lloyd Householder. She asked Scott Snider if he had looked into getting a tree yet. Scott Snider said it would be discussed next week at the committee meeting. Debbie Wolfe asked what kind of tree was planted for Lloyd. Troy Tripp said that it was a Butterfly Magnolia Tree.

Debbie Wolfe stated that she received a letter that Dr. Scholl was going to close her veterinary business due to bug infestation in the apartments located above her business. She asked if the Village Chamber of Commerce or Economic Development could contact the Fairfield County Health Department to see if anything can be done. Todd Wesaw stated that he could bring it up at Economic Development. Council members discussed other possible locations within Bremen that the veterinary clinic could be relocated to if Dr. Scholl was interested. Toni Harper stated that when she was recently in there she told her that her husband has recently retired and that her business has needed to be subsidized financially. Dr. Scholl told her at that time that she was considering retirement. Mary Hoffman stated with all the businesses going in downtown and the effort that the Village has put into bringing businesses into Bremen is there no one that can be contacted to force the owner to clean up the property? Council discussed contacting the health department

Day of Caring will be Thursday and the United Way will be sending 4-6 people to volunteer.

Debbie Wolfe asked Corey if the Village was still going to get the playground inspected this year and get new mulch for the playground area. Corey stated that he has reached back out to the scheduler, Vickie, but has not received a call back.

The individuals that rented the shelter house over the weekend dumped those large 96-gallon trash cans in the dumpster. Debbie is concerned that someone will get hurt trying to lift them up to empty them. Debbie stated that she talked to Lydia this morning about removing that item from the cleanup checklist that is given to all renters. Corey stated that the street department put signs in the shelter house letting renters know that they no longer have to empty the trashcans.

The Pumpkin Walk and Pumpkin 5k will be held on October 12, 2019. Toni Harper moved to allow the event to be held at Howell Park; Todd Wesaw seconds. Toni Harper, yea; Sue Henwood, yea; Scott Snider, yea; Todd Wesaw, yea; Debbie Wolfe, yea; motion passes.

Scott Snider asked when the clock in the downtown area would be fixed. Mayor Henwood stated that there was a lightening strike that stopped it. They thought they had it reset. Scott asked if Corey could reach out to Jeff White to see if he could explain how to reset the clock to get it working again. Corey stated that we have information on the clock and he will look through it to get it fixed.

Around the Table:

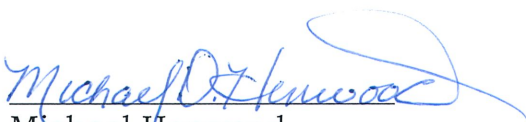
- Harper, Toni: Scarecrow contest will be starting at the end of September.
- Henwood, Sue: Nothing
- Snider, Scott: Nothing
- Wesaw, Todd: Thanks to Corey for helping out with the parking lot on the corner of Walnut Street and Mulberry Street.
- Wolfe, Debbie: Nothing
- Mayor Henwood: Nothing
- Pritchard, Crystal: Nothing
- Spackey, Corey: Nothing

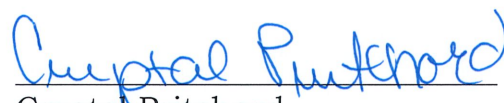
Todd Wesaw moved to go into executive session to discuss personnel issues at 8:34 PM; Debbie Wolfe seconds. Toni Harper, yea; Sue Henwood, yea; Scott Snider, yea; Todd Wesaw, yea; Debbie Wolfe, yea; motion passes.

Toni Harper moved to come out of executive session at 9:12 PM; Scott Snider seconds.

Motion by Todd Wesaw to adjourn at 9:12 pm.

The next regular council meeting will be Monday, September 9, 2019 at 7:00 pm. at the Village Offices located at 9090 Marietta Road SE.


Michael Henwood
Mayor


Crystal Pritchard
Fiscal Officer/Clerk of Council