

**Record of Proceedings  
Village of Bremen Council Meeting  
September 11, 2017**

The Council of the Village of Bremen was called to order in regular session by Mayor Mike Henwood at 7:00 P.M. The council, residents and visitors stood and recited the Pledge of Allegiance. Roll call was taken. Members present were Debbie Wolfe, Toni Harper, Sue Henwood, Sherman Prince, and Dave Ray. The Clerk Treasurer Jennifer Storey and Village Administrator Jeff White were also in attendance; Liz Lehman had an excused absence.

The Mayor began the meeting with a moment of silence to remember the victims of the terror attack on September 11, 2001.

**Minutes of Previous Meetings:**

The members of Council were given a few minutes to look over the minutes. The Clerk indicated that she made a mistake when trying to send them through email and only Jeff received them. Ray moved to accept the minutes as written; Wolfe second. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; the motion passed.

**Guests and Residents:**

**Dan Rutherford** gave a detailed report of his event on Saturday, September 2<sup>nd</sup>. He asked that Council approve next year's event for Saturday, August 18, 2018. He also presented preliminary plans for a stage to be built in the park. The Mayor responded that detailed drawings be presented to the Recreation and Facilities Committee before being presented to Council. Harper moved to approve August 18<sup>th</sup> to be the date for next year's event in the park; Wolfe second. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; the motion passed.

**Tracy Shahan** spoke regarding the importance of updating the Village website.

**Sheriff's Deputy Report** Deputy Busby gave his report to Council; there were 46 calls for service with no major incidents to report. Complaints of juvenile activity were down. Deputy Busby reported that with staffing down in the Sheriff's department, he will be working the sector. The Village does not pay for his time when he is not in the Village. There have been rumors of break-ins and thefts in Bremen but nothing has been reported to the Sheriff's office. He will get a list of tips for residents who wish to protect themselves from theft.

**Mayor's Report:**

The Mayor reports that the Village hydrants will be flushed wide open on September 8-12; diffusers will be on the water department vehicles to control flow on the street. Boy Scout troop 95 had their camp out/pancake breakfast at the park. They helped lay down mulch on the trees. The Mayor reported the cost of insuring Dan Rutherford's event; he is waiting for the Solicitor to contact him with news of the Township's water tap fees. The Mayor met with the Mayor of Pleasantville to get hear his opinions and experiences with funding for their pool and streets. Block grants are available, but the Village would need to do the income survey; discussion ensued regarding requirements.

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**Clerk-Treasurer's Report:**

The Clerk submitted a report and read it to Council. Highlights of the report are as follows: The Clerk continues to work on projects for the Village with GGC; it turns out that the contract for franchise fees with Time-Warner has expired, and she and Jeff will be looking into how to sign a new one. We are awaiting the final report. One of the employees does not want the Village to change pay periods, and the Clerk is still waiting for feedback from the audit company regarding details of how to go about it. She will be taking this issue to Administrative Process.

- Our current checking balance as of September 11 is \$595,726.92
  - August 31, 2017 was \$578,767.25
- Our fund balance as of September 11, 2017 is \$592,252.46
- We have spent 42.62 percent of our permanent appropriation budget for 2017.
- We have received 69.53 percent of our annual revenue budget for 2017.
- The Magic Number is 71%

There is an invoice for ADR regarding the aprons that needed to be fixed on Strayer Avenue. Sue Henwood moved to pay this bill; Ray second. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; the motion passed.

**Administrator's Report:**

The Village Administrator submitted his report to Council. His report included the following items he has worked on since the last council meeting:

- Represented the Village at various board meetings and Council meetings.
- Produced the newsletter
- Specifications for next Solid Waste contract
- Waiting for quotes from Tonka for renovations at the water plant; also for quotes to replace WWTP generator
- MPW will be in Bremen 8-24 and 8-25 to inspect/clean drains.
- Drilling for the new water well began today.
- Two trees were removed in the Village in the last month for a total cost of \$3,325.
- We are currently shopping for a new truck for the Water/WasteWater plants
- We installed speed bumps on the alley along Purvis/Fort between Mill/Collins
- Hydrant flushing will be 9-18 to 9-22 and anticipate discolored water; it was advertised in the Village newsletter

**Approval of Payment of Bills**

Harper moves to waive the reading of the Pay Authorization and pay the bills; Ray second. Wolfe, yea; Harper, yea; Sue Henwood, yea; Prince, yea; Ray, yea; the motion passed.

**Old Business:**

-Dan Rutherford has Chris Moyer coming out to help him with work on the dugout.

**New Business:**

-the Historical Society is applying for a fence permit, and is asking for a waiver or reduction in the fee as they are a non-profit. It was decided to send the issue to the Zoning Committee; the Clerk said we can hold the check.





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**Committee Reports:**

**Financial Process:** This committee met on Wednesday, August 30th, 2017 and minutes were submitted to council members by Council chair. This committee will meet again on Wednesday, September 27th at 6 pm at the Village Office.

**Safety and Infrastructure Committee:** This committee will meet again on Wednesday, October 18<sup>th</sup> at 6 pm here at the Village office.

**Administrative Process:** This committee will meet again on Thursday, October 5th at 7pm at the Village office.

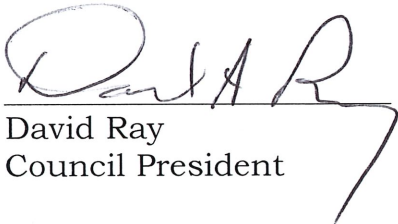
**Recreation and Facilities Committee:** This committee will meet on Wednesday October 3rd at noon at 6pm at the Village office.

**Zoning, Property Maintenance & Planning:** This committee met on Wednesday, September 6th, and will meet again on Wednesday, October 4th at 6:30pm at the Village Office.

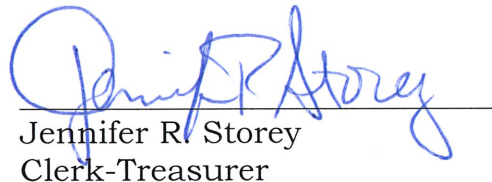
**Design Review Board Committee:** No meeting.

Motion to adjourn the meeting by Councilperson Dave Ray at 8:30 P.M.

The next regular council meeting will be Monday, October 9, 2017 at 7:00 pm. at the Village Offices located at 9090 Marietta Road.



David Ray  
Council President



Jennifer R. Storey  
Clerk-Treasurer