

Record of Proceedings
Village of Bremen Council Meeting
October 08, 2018

The Council of the Village of Bremen was called to order in regular session by Mayor Mike Henwood at 7:00 p.m. The council, residents and visitors stood and recited the Pledge of Allegiance. Clerk Jennifer Storey was not present for the meeting. It was the decision of Council members that Sue Henwood would take the minutes of this meeting. Members present were Scott Snider, Todd Wesaw, Debbie Wolfe, Toni Harper, Sherman Prince and Sue Henwood. Village Administrator Jeff White and Sheriff's Deputy Kristy Peck were also in attendance.

Approval of Minutes

September 10, 2018 regular monthly Council meeting minutes: With no additions or corrections to the September minutes, a motion from Todd Wesaw and a second from Sherman Prince passed the minutes as written. A yea vote from Sherman Prince, Scott Snider, Todd Wesaw, Debbie Wolfe, Toni Harper and Sue Henwood passed the minutes.

October 09, 2018 Special Council Meeting minutes: A motion from Debbie Wolfe and a second from Scott Snider was made to accept these minutes with no additions or corrections. A yea vote from Sherman Prince, Scott Snider, Todd Wesaw, Debbie Wolfe and Sue Henwood passed these minutes. Toni Harper abstained from the vote because of her absence at this meeting.

Guests and Residents

Martha Poole – Executive Director from A.D.A.M. was here to discuss the upcoming levy they have on the November 06, 2018 ballot. This agency supports fourteen (14) agencies in Fairfield County. This will be a one (1) mill – ten (10) year levy. She also congratulated Mayor Henwood on the letter he sent for her agency regarding rural services of this organization.

Laurie Withem – She is concerned about the thefts around town, suspicious people in alleys and dogs running loose in the Village. She also stated that the Pool Committee took desserts to Berne Township for the use of their dunk tank at Dunk for Donations.

Sheriff's Report – Deputy Peck

There were fifty nine (59) incidents during the month of September. She said she would check with Community Watch for some patrol in the village and stated that residents need to watch what is going on and to call the Sheriff's office if they see anything or suspect something going on. A call back to individual calling about problems will be made if requested.

Mayor's Report – Mayor Henwood

Read letter from Jennifer Storey, Clerk Treasurer, that she will be resigning effective December 31, 2018.

Clerk-Treasurer's Report – given by Mayor Henwood

Prepared payroll for 9-14 and 9-28. Prepared copies of minutes from September 10 and October 1, 2018 meetings, ordinances and resolution for Council to pass, status reports, clerk's reports, pay authorization, copy of September 2018 and current day bank statement.

Current checking balance as of October 8, 2018 is \$639,324.20, May 31, 2018-\$614,246.17, fund balance June 11, 2018 - \$661,260.74. We have spent 58.01 of our permanent appropriation budget for 2018. We have received 85.60 percent of our annual revenue budget for 2018 – magic number is 775.

We have received our first payment for the Right of Way Fund from AEP in the amount of \$4,800.00. We have received two (2) large checks from OWDA for disbursement, however they are not deposited due the holiday. TCCI no longer exists. Perry Environmental will be in New Lexington but the actual company has been bought by Ream and HAAGER. Chance says he will be using Perry Environmental exclusively as soon as they are capable of doing all the testing we need. Mike, Jeff and I worked out the kinks in the purchase orders so that Dowling Park is now fully encumbered. As this is only the 8th of the month, some of the bills we normally see have not made it through their billing cycle year. We may see that bills double for November.

Administrator's Report – Administrator Jeff White

Attended and participated in meetings: Tree Board, Safety and Infrastructure, Financial Process, Special Council and Planning and Zoning Commission, Bremen Area Chamber of Commerce, Fairfield County Health Department District Advisory Council and Fairfield County Regional Planning Commission. Produced the October edition of the newsletter and accepted application for Casual Laborer job classification. Since last month's meeting James Davis and Justin Bell-Sharp have resigned from the Street Department. The interview panel consisting of Mayor Henwood, Councilman and myself hired Corey Spackey, starting at \$17.00 per hour. He started today. The Street Department will begin soon to pick up leaves. Dr. Grilliot has again graciously offered to allow the Village to dump leaves on his property. The water treatment plant filter rehabilitation project commenced on August 14 and is anticipated to be completed within the next week. The next phase for the water plant renovation will be a project to rehabilitate the softeners, make plumbing modifications and improve the electrical controls. This will require a new round of contracting and financing, to be discussed and planned in future meetings of the Safety & Infrastructure and Financial Process committees. The final

phase of construction at Dowling Park started this week. The pavilion is being erected and the pavers will soon be laid. CT Consultants will soon begin analyzing the storm and sanitary sewer systems to determine where any cross connections and illicit connects exist. This information should enable a solution to the problem of the village's wastewater treatment plant being overwhelmed during heavy rain events. CT's field work will include smoke testing, which has been explained before. CT Consultants is also preparing our Water System Asset Management Plan, which is mandated by Ohio EPA for all water systems in the state. The deadline is this month. Fairfield County regional Planning commission office tabulated the results of our village wide income survey and determined 63.49% of households fall under the low to moderate income category. This relatively high LMI rating can help the Village score higher on grant application and potentially get lower rates on loans. Planning for the 2019 budget has started. We have received new gratis tags from the Ohio BMV for three Street Department vehicles: the F250, F450- dump truck and the bucket truck. I found that these three old tags were assigned to vehicles the Village previously had and disposed of many years ago. I have applied to the county auditor for real estate tax exemptions on three village owned properties. It may take a couple months before a response is received, because it ultimately has to be approved at the state level. The annual Pumpkin Walk and Run will be this Saturday, October 13 at Howell Park. Our Street Department crew, as it is, will be focusing much effort this week on preparing the park for this event.

Approval of Payment of Bills

A bill for \$150.00 to the Ohio EPA for a penalty to the Water Department was added to the list of bills. A motion from Toni Harper and seconded from Todd Wesaw with a vote of yeas from Sherman Prince, Scott Snider, Debbie Wolfe, Toni Harper, Todd Wesaw and Sue Henwood passed this ordinance.

Old Business

Mary Hoffman: Mary gave us an update on this project. The posts for the pavilion has been set and the pavers from Trimble Brick will begin as soon as the site can be leveled and gravel for the base.

Debbie said her printer was working correctly, so the notes from Parks and Recreation would be coming soon.

New Business

Because the Financial Process Committee falling on the evening of October 31 which will be Trick or Treat, Todd Wesaw suggested that the committee move its meeting to Tuesday, October 30. A motion from Todd Wesaw and a second from Sue Henwood made this possible. A vote of yeas came from Sherman Prince, Scott Snider, Debbie Wolfe, Toni Harper, Todd Wesaw and Sue Henwood. Motion passed.

Jeff stated the CT Consultants has been preparing our Water System Asset Management Plan for the Ohio EPA. There has been \$6,000.00 authorized for this, but they can prepare this and the principle forgiveness for the preparation of this. A motion from Toni Harper and a second from Debbie Wolfe with a yea vote from Sherman Prince, Scott Snider, Debbie Wolfe, Toni Harper, Todd Wesaw and Sue Henwood passed this legislation.

Ordinances and Resolutions

First Reading: Fairfield County Sheriff's Contract with the Village of Bremen for 2019. The amount for this is \$89,861.80.

The Zoning Commission is still ready with the demolition permit for a third reading.

The third reading for the Park Ordinance has been postponed until November. There are still some areas that are not clear. Since it is being considered to move the soccer field to the south side of East Main Street, the present soccer field will not be needed. We will talk to Lester Sharp to see if he is interested in having his property returned to him. Sue said she would contact him.

The position of Clerk/Treasurer was discussed. It will be changed to become a Fiscal Officer when the new position is offered. Council will discuss this further.

Around the Table

Toni: Speed limits on Broad Street. ODOT is working on this. The Scarecrow Contest winners will be announced at the Pumpkin Walk on Saturday, October 13. You must fill out an application to be able to win a cash prize.

Sue: The Zoning Commission will be awarding Beautification Awards at the State of the Village meeting on November 15. There has been a rumor from a resident about the Village creating the Fiscal Officer position so she could take that job. She assured Council that this rumor had no merit and she was not interested at all

Sherman: Nothing

Snider: Nothing

Wesaw: Nothing

Wolfe: Nothing

The Mayor closed the meeting to inform Council that Jeff White will be resigning and November 02 will be his last day. He has taken a job a Galena, Ohio, which is much closer to his home.

A motion was made from Todd Wesaw to adjourn the meeting at 8:14 p.m.

Council President
Sherman Prince

Jennifer Storey
Clerk Treasurer