

**Record of Proceedings
Village of Bremen Council Meeting
October 9, 2017**

The Council of the Village of Bremen was called to order in regular session by Mayor Mike Henwood at 7:00 P.M. The council, residents and visitors stood and recited the Pledge of Allegiance. Roll call was taken. Members present were Dave Ray, Debbie Wolfe, Toni Harper, Sue Henwood, Liz Lehman, and Sherman Prince. The Clerk Treasurer Jennifer Storey and Village Administrator Jeff White were also in attendance.

The Clerk took a moment to remind visitors of their responsibility to be respectful of Council proceedings and take all side conversations outside.

Minutes of Previous Meetings:

The members of Council were given a few minutes to look over the minutes. There was extensive discussion regarding corrections. Ray moved to accept the minutes with corrections; Prince second. Ray; yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, abstain; Prince, yea; the motion passed.

Guests and Residents:

Dan Rutherford indicates plans for next year's event are going well and his plans to start a 501C3 are also progressing. He and Earl Lehman are working on pool issues. He expressed his reasons why he feels the pool should remain open. He also complained about how the streets are maintained, and his unhappiness regarding the Clerk-Treasurer's work. He then asked for the resignation of Jeff White, Mike Henwood, Jennifer Storey and Sue Henwood; all refused.

Craig Dennis Asked about catch basin work. Mayor responded that parts are on order and work will begin when they arrive, and the Mayor asked about his water quality. Mr. Dennis indicated that it's been good even while the hydrants were flushing.

Greg Shaw not present, Mayor read a note indicating his issue had been resolved.

Sheriff's Deputy Report Deputy Busby gave his report to Council; there were 33 calls for service with no major incidents to report. Asked that there be another notice of the new stop signs be placed in the newsletter as he has made multiple stops. There was discussion regarding speeding issues on Strayer and school zone requirement. There have been reports of loose animals in the Village, and the prosecutor has asked for reports to be sent directly to her. The case regarding dogs on Ford St is still in progress. A visitor asked about the flasher who has been reported in Bremen. The deputy replied that he has not seen him or witnessed any events that he could act on. In regards to safety tips, his Sergeant feels that this kind of information is available on the internet. Councilperson Harper asked for specifics, and the deputy replied that keeping your car locked and not leaving electronics in view is a good thing. There was discussion regarding putting tips in the newsletter.

Mayor's Report:

There have been Monday morning meetings with the employees as well as safety trainings. There was a meeting with OUPS (Ohio Utilities Protection Service) that was

informative. He has been on the phone with the County in regards to a mess on Broad St.; there has been no phone service to the Village office for a week, and talks with Spectrum and Frontier continue.

The Village has seven excellent employees, and the Mayor is tired of listening to people complain and criticize them. He feels that any complaints should come to him directly.

Clerk-Treasurer's Report:

The Clerk addressed and clarified the issues that Dan Rutherford addressed. She indicated that his information as presented is inaccurate. She gave details regarding the meeting that he referenced and informed everyone that the recording of this meeting is a public record available to anyone who wishes to hear it. She also explained that violent outbursts and intimidation toward Village employees and officials would be reported to the police and would not be tolerated. She also specified that the purchase order requested had actually been completed weeks ago, but some of the paperwork was left unfinished until all volunteers had signed waivers of liability. The Clerk did what she felt was in the best interest of the Village funds, and explained that anytime she makes a decision like this she discusses it with other officials first, and will not work on the demand of any one person. The Clerk then submitted a report and read it to Council. Highlights of the report are as follows:

The Clerk continues to work on projects for the Village with GGC; it turns out that a contract for franchise fees with Time-Warner had been passed, therefore we do not need to pass another. The Clerk has also been working with Frontier regarding service and equipment that we did not receive as well as other issues.

- Our current checking balance as of October 9 is \$604,120.04
 - September 30, 2017 was \$575,475.41
- Our fund balance as of October 9, 2017 is \$584,200.13
- We have spent 48.30 percent of our permanent appropriation budget for 2017.
- We have received 76.10 percent of our annual revenue budget for 2017.
- The Magic Number is 77%

The Clerk asked for a motion allowing her to pay all invoices and disbursements for projects upon receipt to reduce the wait time for payment. She also requests again that any major concerns regarding minutes be sent to her by email before Council that way she has time to research these concerns and bring an accurate copy to Council for signing.

Administrator's Report:

The Village Administrator submitted his report to Council. His report included the following items he has worked on since the last council meeting:

- Represented the Village at various board meetings and Council meetings.
- Produced the newsletter
- The most aggressive and coordinated Village-wide hydrant flushing was very successful with very few complaints except for low pressure on Highland.
- Worked on Solid Waste contract.
- Plans will proceed to repair the current generator at Waste Water Treatment Plant
- New drains will be added on Bartlett.
- Site inspection performed on old Eagle's building; report is in progress
- Jeff purchased a new truck for WWTP at cost of \$17,500.

- Jeff is also involved with getting phone service repair to the WWTP

Approval of Payment of Bills

The pay authorization was read aloud. Sue Henwood moved to pay the bills; Lehman second. Ray; yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, yea; Prince, yea; the motion passed. Ron and Chance have requested membership with the Ohio Rural Water Association; they provide services and equipment rental that would provide cost savings to the Village. Sue Henwood moved to approve the membership and Prince second. Ray; yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, abstain; Prince, yea; the motion passed.

Old Business:

-Harper asked if the chalk-stick has helped? Deputy Busby indicated that it washes away pretty easily so it hasn't really done much, but he continues to remind residents that all vehicles need to be in working order and is researching how to get a vehicle towed legally within Village limits. He will also check and see if there is a type of chalk that would work better, safely.

New Business:

-We have had discussions with a representative from IGS regarding our electric bill. The Mayor presented the proposed contract rates. After discussion, Ray moved to approve the fifteen month contract with IGS; Lehman second. Ray; yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, abstain; Prince, yea; the motion passed.

-Ray presented a revision to the handbook to clarify the Comp Time payout policy. It states that any Comp Time unused will be paid out at the last pay period of the year as reportable earning. The Clerk explained that this is an earning, not a benefit so it must be reported, and that it's not a burden on the budget because the overtime worked was already in the numbers. The Administrator pointed out that this is consistent with the previous paragraph of the policy. Sue Henwood moved to accept the revision; Prince second. Ray; yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, abstain; Prince, yea; the motion passed.

-Fairfield Union SD has asked the Village to vacate old rights of way on school property. The Ordinance in 2007 contains incorrect verbiage that we need to correct and send to the courthouse. This will be considered a first reading and submitted to Council.

-The Clerk needs a motion to make payments for project invoices and disbursements as auto-pay so that she can accelerate the payment process. The payments would be presented on the pay authorization at the next Council meeting as the others are. Motion by Sue Henwood; second Wolfe. Ray; yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, abstain; Prince, yea; the motion passed.

-Solid Waste contract will be sent out electronically to Council after the Solicitor is done looking it over. Next month Council will have a Resolution to send it out for bid. Do we need a special meeting? Maybe not. Rushville needs to look it over if they want to participate.

-Does the Village need to establish a School zone? Safety and Infrastructure can address this at their next meeting on Wednesday. Deputy Busby says we need to ask the school if they need to implement that.

-Debbie needed clarification on paperwork regarding the grant she received from the park. The Clerk explained this was not an expiration of the money, just the purchase order.

- There is still some work to be done on the Soccer Fields.
- Liz Lehman asked for a figure of how much money is in the pool fund.
- Sherman Prince asked about seed pods that have been falling off the trees, how they would be removed. Harper pointed out that if any sprouts come up they can be mowed over.

Ordinances and Resolutions

Ordinance 9-17-17 Right of Way Ordinance Second Reading

Ordinance 9-16-17 Rules Governing Howell Park Final Reading

After extensive discussion, Council decided to table this Ordinance for review and revisions at the next Park and Recreation meeting. Motion to table 9-16-17 Lehman; Prince second. Ray; yea; Wolfe, yea; Harper, yea; Sue Henwood, yea; Lehman, abstain; Prince, yea; the motion passed.

Around the Table:

Harper, Toni:	Toni Harper explained that she felt that Council should not have answered questions for an individual official being addressed. She asked for clarification regarding the cable franchise fee; GGC indicates that the current agreement is more beneficial to the Village. She also had questions regarding the proposed \$5.00 fee for auto licensing.
Wolfe, Debbie:	Nothing
Sue Henwood: officials,	There is apparently some misunderstanding about elected officials, and the county Board of Elections is there to answer those questions.
Ray, David:	Nothing
Lehman, Liz:	Feels that Council members should refrain from using social media to air grievance.
Prince, Sherman:	Nothing
White, Jeffrey:	Nothing
Mayor Henwood:	Explained that he was required to run for Mayor this year because he is finishing the term of a previous Mayor. He explained that there is a bill the Ohio legislature will be voting on soon to add another \$5 to the automobile license fee. It will be levied either by the county or by the Village. Deputy Busby is going to look into whether the school should work on the issue of a school zone on Strayer.
Storey, Jennifer:	Wishes to encourage anyone on Council who has questions or issues to come to the Administration, as opposed to putting it up on social media. There was discussion about Trick or Treat and the pitfalls of having discussions online. There was further discussion regarding the need for all the members of the Administration to work together and talk together before there are harsh feelings.

Committee Reports:

Financial Process: This committee met on Wednesday, September 27th, 2017 and minutes were submitted to council members by Council chair. This committee will meet again on Wednesday, October 25th at 6 pm at the Village Office.

Safety and Infrastructure Committee: This committee met on Wednesday October 18th and will meet again on Wednesday, December 20th at 6 pm here at the Village office.

Administrative Process: This committee will meet again on Thursday, December 7th at 7pm at the Village Office.

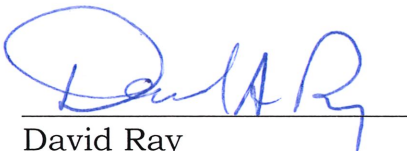
Recreation and Facilities Committee: This committee will meet on Monday October 16th at noon at the Village office.

Zoning, Property Maintenance & Planning: This committee met on Wednesday, October 4th, and will meet again on Wednesday, November 1st at 6:30pm at the Village Office.

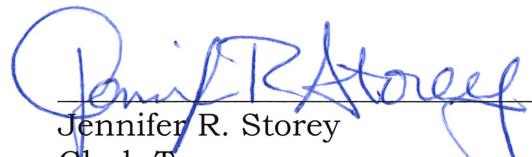
Design Review Board Committee: No meeting.

Motion to adjourn the meeting by Councilperson Dave Ray at 9:00 P.M.

The next regular council meeting will be Monday, November 13, 2017 at 7:00 pm. at the Village Offices located at 9090 Marietta Road.



David Ray
Council President



Jennifer R. Storey
Clerk-Treasurer