

**Bremen Village Council**

**Meeting Minutes September 14, 2020**

**Meeting called to order September 14, 2020. By Mayor Anthony Taylor at 7:01p.m.**

**Pledge**

**Roll Call:** Mayor Taylor: Aye Todd Wesaw-Aye, Toni Harper- Aye,, Tad Moyer -Aye, Debbie Wolfe-Aye, Connie Moyer-Aye, Troy Tripp- Aye.

**Staff present,** Lisa Burnworth, Village Fiscal Officer, Richard Campbell – Zoning Inspector

**Visitors:** Mary Hoffman, Tracy Shahan, Sally Grimm, Bill Montgomery, Charles Gordon

**Approval of prior minutes:** Motion to approve minutes for council meeting on August 10, 2020 made by C. Moyer with correction to date; Second D. Wolfe Roll Call: Wesaw yes, Harper yes, T Moyer yes, Wolfe yes, C. Moyer yes. T. Tripp Motion passed.

**Mayor Report:**

T. Rice attempting to start a community block watch. Needs 25-30 people. Scheduling meeting at Dowling Park;

**Rushville Water:** No update at this time

Administrator and WWTP positions. Received 2 applications for WWTP plant position. Scheduling interview(s).

Water Treatment Plant organizing and pulling lead and copper samples for EPA report by the end of September.

Pool repairs are complete and pool winterized.

2<sup>nd</sup> reading of 2020-5 All way stop at Strayer and Angle

Repeal 2-2-15 Ordinance during temporary direction change for Ford and Strayer during construction. Returning these streets to two way. C. Moyer will draft a letter to residents and elementary prior to repeal.

1<sup>st</sup> reading of Ordinance 2020-6 Amend section 6 of Ordinance 10-16-15 Municipal Income Tax Credit

Tennis court repairs scheduled for this weekend.

**Finance Committee Report (Chairwoman Moyer):** Express condolences to Mayor Taylor for the loss of his father.

Records retention: working to clear up and do maintenance according to the Village retention schedule. Some assistance needed to bring down some of the heavy/high boxes to review. Once complete; recommending Fairfield County Recycling Center be utilized to dispose of the documents. Mayor Taylor stated he would contact them directly to check if there were, any upcoming recycling days scheduled. Otherwise, the village will take the boxes to them.

Finance Meeting change to October 5, 2020 at 6p.m. – open to the public

**Planning and Zoning Report (Chairman Wesaw):** Vacate alley for Rushcreek Feed/Steve Pontius. Legal notice is prepared and ready to be published once clarification of the actual address is determined since several parcels are involved. Once legal notice published, the Council can proceed with a resolution to “vacate” at the October meeting.

K. Barnhart handicap signs approved by zoning committee and there is possibly a second one in that same area for a local veteran. However, we must have the address and name. Village Maintenance check stock or order needed signs and posts.

Todd had a discussion with Commissioner Fix regarding the number of zoning violations occurring in the Village. Todd said his discussion centered on enforcement of the zoning code and Commissioner Fix would be looking at options the Village could pursue.

**Administrative Process (Councilwoman Harper):** Distributed proposed changes for Council to review for the employee handbook. **Motion:** Harper: Second T. Moyer. Move to amend sections 9.5/9.8 of the employee handbook. Discussion: several items clarified for Fiscal and Council. **Roll Call:** Wesaw yes, Harper yes, T Moyer yes, Wolfe yes, C. Moyer yes. T. Trip absent. **Motion passed.**

Next meeting scheduled for September 16<sup>th</sup> at 4:30p.m.

**Parks and Pool (Councilwoman Wolfe):** Painting to begin this week on concession stand. Working on quote from Dan Miller for repairs to some Howell park buildings. Need quotes regarding changing tennis courts to “pickle ball” courts. Chamber meeting this week discussing various items.

**Economic Development (Councilman Wesaw):** No meeting

**Safety and Infrastructure (Councilman Tripp):** Meeting scheduled for 16<sup>th</sup>.

Second reading of Ordinance for all way stop at Strayer and Angle Street.

Discussion for repeal of Ordinance 2-2-15 will be a part of that meeting

**Tree Board: (Councilman Moyer):** No meeting

**Motion** by Harper to accept minutes: Second Wolfe. **Roll Call:** Wesaw yes, Harper yes, T Moyer yes, Wolfe yes, C. Moyer yes. T. Trip absent. **Motion passed.**

**Fiscal Officer Report**

Weekly reports sent to Mayor/Council

**Motion:** Under ORC 5705.34 pass and file the Resolution accepting the rates and amounts as set by the Budget Commission, with the County Auditor. **Motion** made by: C. Moyer **Second:** T. Harper (signatures required on resolution)

Payments totaling \$99,074.73. Includes payroll and electronic payments. Payment listing from 8-11-2020 to 9-14-2020. Checks 44963-44988 for approval.

Regular purchase order 80-2020 for signatures

Interfund transfer in the amount of \$2000.00 from General Fund #1000-910-910 to Agency fund #9201-931-0000. Overpayment of municipal tax from Worthington Industries.

July bank reconciliation complete and waiting for signatures.

August bank reconciliation is in process.

Rinehart Walter Danner Insurance premium in \$16,437.00 budgeted \$12,600.00. Need a motion for amended certificate from General Fund to pay for difference. Additionally, we have expenses associated with payments of GAS software, Soil Borings for WWTP, and larger than expected utility payments.

**Motion to request amended certificate for \$4000.00 from General Fund 1000-110-351 to complete payment 2020 insurance premium payment, Fund 5201-549-349-0000 for \$4100.00 to complete soil borings at WWTP, Fund 5781-190-610 for \$500.00 and Fund 1000-320-399 for \$1500.00 for GAS software Motion: C.Moyer Second Harper. Roll Call: Wesaw yes, Harper yes, T Moyer yes, Wolfe yes, C. Moyer yes. T. Trip absent. Motion passed. Resolution 2020-6**

**Motion to approve payments, transfers and purchase orders: C. Moyer. Second: Harper. Roll Call: Wesaw yes, Harper yes, T Moyer yes, Wolfe yes, C. Moyer yes. T. Trip absent. Motion passed.**

**Old Business:** IRS penalty and payment information was send via fax to Agent Shilling for review late filing of W2/W3 information. We are waiting for response.

**New Business:** Trick or Treat. Last Thursday in October (29<sup>th</sup>) 6-7:30. Ask to add to water bill.

Councilwoman Moyer requested to be removed from Safety and Infrastructure Committee. Discussion ensued. Councilman Tad Moyer will replace.

Refund of Shelter House rental for Kylee Helman. Seeking approval for refund and request Park and Pool committee address a refund policy for the future.

Reviewed the proposed fee schedule from Fairfield Health Department. There will be increase to inspection and approval fee for the swimming pool.

**Executive Session:** Executive Session 121.22 (G)(2) To consider the purchase of property for public purposes, the sale of property at competitive bidding, or the sale or other disposition of unneeded obsolete or unfit for use property in accordance with section 505.10 of the revised code.

**Time: 9:01p.m. To Executive session:**

**RETURN to Regular Session:** 9:44 p.m.

**Motion** by T. Moyer, Second: Tripp. Accept \$100,000.00 from Fairfield Foundation/ Psalm91 for the purpose of purchasing Barclay Petroleum, Inc. an Ohio Corporation 9.97 acres, 9320 Marietta Road; Parcel #0350125883. **Roll Call:** Wesaw yes, Harper no, T Moyer yes, Wolfe yes, C. Moyer no. T. Trip yes. **Motion passed.**

**Motion** by Wesaw. Second: T. Moyer. Engage Village Solicitor – Isaac Willes & Assoc to prepare purchase agreement for \$100,000.00 with stipulations agreed upon by Council prior to the purchase of 9320 Marietta Road. **Discussion.** Mayor Taylor indicated that Council should come prepared to October meeting with stipulations for the agreement. Those stipulations will be voted on at that time and

submitted to the solicitor. Additional discussion regarding the possible cost of a purchase agreement prepared by solicitor. **Roll Call:** Wesaw yes, Harper no, T Moyer yes, Wolfe yes, C. Moyer no. T. Trip yes. **Motion passed.**

Motion to adjourn by C. Moyer at 9:44 p.m.

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Anthony M. Taylor

Mayor



Lisa A. Burnworth

Fiscal Officer