

Bremen Village Council

Meeting Minutes April 12, 2021

Meeting called to order April 12, 2021 by Mayor A. Taylor at 7:00 p.m.

Pledge:

Roll Call: Mayor A. Taylor - aye, N. Claybourn - aye, D. Wolfe - aye, T. Tripp - aye, T. Harper - aye
K. Brown - absent, T. Wesaw - aye.

Staff present: Lydia Coakley Fiscal Officer Assistant.

Visitors: Jackie Hardman, Christina Kessler, Brandy Ferguson, Tracey Shahan and Mary Hoffman.

Business of Guests:

J. Hardman: Will be placing hero banners from Memorial Day – Veterans Day. 15 banners have been sponsored and 6 bricks have been sponsored for the school. The proceeds from the bricks are going to the school to put the wall back together and seal it.

Mayor Report:

March 8, 2021 Minutes.

Motion to approve council minutes: N. Claybourn **Second:** T. Wesaw **Roll Call:** N. Claybourn - aye, T. Harper - aye, D. Wolfe - aye, T. Tripp - aye, K. Brown - aye, T. Wesaw - aye - **Motion passed.**

Rushville Mediation update: Rushville agreed to pay \$1,164.83 and have something wrote up by the attorney. We will not seek mediation if these terms are met.

Motion to approve AEP contract: 1st reading.

New hire / Street Department Laborer - Billy Robinette start date 03/29/2021.

Pool Manager Trent Johns – Start date to be determined.

Tree purchase order: Decker's is the cheaper estimate between Acorn Farm's and Decker's.

Crown Closure update: Michael Henwood had ordered gates during his time in office. M. Henwood has possession of these gates. F. Fondale reached out to M. Henwood and he is waiting for the right bolts to put the gates together. We have not paid invoice due to not having the deliverables. Crown has agreed to waive the 30-day net payment due to the situation.

Parcel # 0340017300 & 0340029000: Darwin Howdyshell is interested in adding water and sewer to this property. The Village of Bremen has agreed to supply D. Howdyshell with a letter stating we will supply water and sewer if he annexes into the Village.

Ruff Drive: Chad Ashbaugh has been contacted. Mayor A. Taylor would like to chip seal a portion of Ruff Drive in the future.

Fee Corp: Cleaned out catch basin on Ruff Drive and hydro excavated at 285 Strayer Avenue. Village crew repaired leaking shut off valve for Strayer Avenue.

351 Bartlett Street Area: Camera ran through main line and is full of tree roots. Flushed out the line with fire hydrant. Rescheduling the camera to be ran. F. Fondale ordered root cutter and adapter for the snake. Will flush out the line again. Plugging natural spring at 610 Highland Blvd.

L. Coakley is looking into appropriate policy and letter(s) to send homeowners on Marietta where culverts are deteriorated and plugged. It is important to fix these culverts in order to maintain the road.

Street department received 22 tons of cold patch for future patching.

Council Committee Reports:

Finance Committee Report (Chairman Claybourn): Minutes from March 22, 2021 distributed.

Planning and Zoning Report (Chairman Wesaw): Sending at a later time.

Discussion: Troy feels the need to pass motion to condemn 154 N. Broad Street. This will give the owner time to appeal the property but move forward with the process. Mayor A. Taylor feels letter should be sent out before condemning.

Motion to condemn 154 N. Broad and add demo cost to the real estate taxes: T. Tripp **Second:** K. Brown **Roll Call:** N. Claybourn – aye, T. Harper - aye, D. Wolfe - aye, T. Tripp - aye, K. Brown - aye, T. Wesaw – aye - **Motion passed.**

Administrative Process (Chairwoman Harper): Minutes from March 10, 2021 distributed.

Parks and Pool (Chairwoman Wolfe): Minutes from April 6, 2021 distributed.

Economic Development (Chairman Wesaw): No meeting.

Safety and Infrastructure (Chairman Tripp): Minutes from March 17, 2021 distributed.

Tree Board: (Chairman Tripp): Minutes from March 22, 2021 distributed.

Motion to approve committee minutes: T. Tripp **Second:** T. Harper **Roll Call:** N. Claybourn - aye, T. Harper – aye, D. Wolfe - aye, T. Tripp - aye, K. Brown - aye, T. Wesaw - aye - **Motion passed.**

Fiscal Office Report:

March 2021 bank reconciliation for approval.

Checks for approval # 45206 – 45227.

Regular Purchase Order 21-2021 for approval – The Village of Bremen needs to request an amended certificate to increase revenue in fund 5201-923-0000 from Fairfield County Auditor. OWDA loans in the amount of \$35,000.00.

Motion: T. Harper **Second:** N. Claybourn **Roll Call:** N. Claybourn - aye, T. Harper - aye, D. Wolfe - aye, T. Tripp - aye, K. Brown - aye, T. Wesaw - aye - **Motion passed.**

Supplemental appropriations for \$35,000 in fund 5201-549-346-0000.

Motion: K. Brown **Second:** T. Tripp **Roll Call:** N. Claybourn - aye, T. Harper - aye, D. Wolfe – aye, T. Tripp - aye, K. Brown - aye, T. Wesaw - aye - **Motion passed.**

Regular Purchase Order 22-2021 for approval.

Regular Purchase Order 23-2021 for approval.

Super Blanket 49-2021 for approval.

Revenue/Appropriations reports for March.

Credit card processing and online bill pay started April 1, 2021. Customers will be responsible for minimum fee \$.50 or 3.5%.

Shackleford's billing: After reviewing billing we found discrepancies. Shackleford's charged the Village of Bremen for March 2021 \$8,016.00. After corrections with Shackleford's and new bill came back for \$7,179.25 = \$836.75 difference.

J. Riley WWTP Contractor: Discussion on funds for contractor payment. Purchase order 13-2021 has \$875 left after March 2021 payment and unencumbered \$2,670.00 = \$3,545.00. Supplemental appropriations change needed with new purchase order. Council and Mayor A. Taylor felt it was good to move extra money to this line in case of overtime with upcoming projects.

Motion to approve \$20,500 moved from 5201-549-131-0000 to 5201-549-349-0000 to pay contractor services: K. Brown Second: T. Tripp Roll Call: T. Tripp N. Claybourn - aye, T. Harper - aye, D. Wolfe - aye, T. Tripp - aye, K. Brown - aye, T. Wesaw - aye - Motion passed.

Amended certificate needed for employee insurance. \$3,725.00 short for insurance premiums. Discussion on where funds are coming from.

Motion to take money from Administrator Salary from streets, water and sewer. Fund #'s 5101-539-131-0000, 5201-549-131-0000 and 2011-620-131-0000: T. Tripp Second: T. Harper Roll Call: N. Claybourn - aye, T. Harper - aye, D. Wolfe - aye, T. Tripp - aye, K. Brown - aye, T. Wesaw - aye - Motion passed.

Motion to add L. Coakley and N. Claybourn to Vinton County Bank account.

Motion: T. Tripp Second: K. Brown Roll Call: N. Claybourn - abstain, T. Harper - aye, D. Wolfe - aye, T. Tripp - aye, K. Brown - aye, T. Wesaw - aye - Motion passed.

New Business:

Pool Manager and Life Guard drug testing discussion: Life guards will be drug tested before employment.

Zoning: T. Wesaw presenting new zoning permit: Need a demo permit created. Resolution 2020-5 changed to reflect demolition permit only required if over 100 sq. ft. and any movable shed under 100 sq. ft. to no longer be charged. Bring new resolution to next council meeting for approval.

Parks & Pool: A resolution to establish the prices and fees for the Bremen Village Swimming Pool for the swimming season.

Motion to approve Resolution 2021-5: T. Harper Second: D. Wolfe Roll Call: N. Claybourn - aye T. Harper - aye, D. Wolfe - aye, T. Tripp - aye, K. Brown - aye, T. Wesaw - aye - Motion passed.

K. Brown would like to have a 3 vs 3 basketball fundraiser in June. K. Brown will be asking local businesses for donations. He would like the donations to cover t-shirts for the teams and water. The rest would be donated to the park. L. Coakley will speak with L. Burnworth on the proper way to take park donation. Everyone would be responsible for signing waivers.

Motion to allow K. Brown to have 3 vs 3 basketball tournament: T. Harper Second: D. Wolfe Roll Call: N. Claybourn – aye, T. Harper - aye, D. Wolfe - aye, T. Tripp - aye, K. Brown - abstain, T. Wesaw aye - Motion passed.

Old Business:

Arbor day 04/25/2021 at 7PM.

Executive: Time: 9:00 PM

Council ask L. Coakley to stay for executive session.

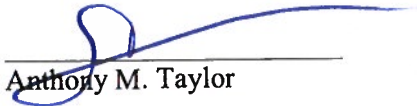
Executive Session:

Executive Session 121.22 (G)(1). To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of changes or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office. If a public body holds an executive session pursuant to division (G)(1) of this section, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in division (G)(1) of this section are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting.

Executive Session adjourn: Time: 9:22 PM

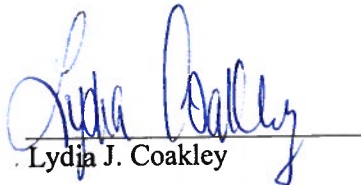
Motion to raise Randy Coffman to \$16:50 as of March 28, 2021 and after 90 day's / 480 hours \$17.00 as Technician – General Maintenance: T. Harper Second: D. Wolfe Roll Call: N. Claybourn - aye, T. Harper - aye, D. Wolfe - aye, T. Tripp - aye, K. Brown - aye, T. Wesaw - aye - Motion passed.

Adjourn: time: 9:43 PM



Anthony M. Taylor

Mayor



Lydia J. Coakley

Fiscal Officer Assistant