

Bremen Village Council
Meeting Minutes November 8, 2021
7:00 P.M.

Meeting called to order November 8, 2021 by Mayor A. Taylor at 7:00 P.M.

Pledge of Allegiance

Roll Call: Mayor A. Taylor- Aye, President T. Harper- Aye, D. Wolfe- Aye, T. Tripp- Aye, K. Brown- Absent, T. Wesaw- Aye, D. Elkins- Absent.

Staff Present: Lydia Coakley - Fiscal Officer

Guests: M. Hoffman

Mayor's Report:

Minutes from October 11, 2021 meeting minutes distributed for review and approval.

Motion: T. Tripp **Second:** D. Wolfe

Roll Call: President T. Harper- Aye, D. Wolfe- Aye, T. Tripp- Aye, K. Brown- Absent, T. Wesaw- Aye, D. Elkins- Absent.

Council Committee Reports:

Finance Report: Councilwoman T. Harper- October 25, 2021 minutes distributed.

-Eric Sandine is looking into the money that we should have already received. He will find proof of payment or recoup the money from the prior year if we haven't received it.

Planning & Zoning: Councilman Wesaw- November 1, 2021 minutes not available at this time.

Variance Hearing: Councilman Wesaw- October 18, 2021 minutes distributed.

Administrative Process: Councilwoman Harper- October 13, 2021 minutes distributed.

Recommend changes to handbook Section 8.10 of the Employee Handbook.

Employees who obtain prior permission from the Village Administrator OR THE MAYOR to acquire additional OEPA Certification for Water, Wastewater, or chemical distribution; and do successfully complete the course of study, will receive pay increase only when the employee's job position and plant certification are related to the certification. Certification only up to the required level of the Water Works and/ OR Wastewater Works for the Village will be eligible for an increase of \$10.00 per hour. STREET DEPARTMENT EMPLOYEES WHO EARN CHEMICAL SPRAY LICENSES WILL BE ELIGIBLE FOR AN INCREASE OF \$.50 per hour for eligible certification.

The 2020-13 ordinance has the above working as section 4.

Motion: T. Harper **Second:** D. Wolfe

Roll Call: President T. Harper- Aye, D. Wolfe- Aye, T. Tripp- Aye, K. Brown- Absent, T. Wesaw- Aye, D. Elkins- Absent.

Safety & Infrastructure: Councilman Tripp- October 20, 2021 minutes distributed.

Motion to utilize the services of our solicitor to research and make recommendations to address safety of mural building. Get clarification on proper steps to condemn an unsafe structure. Keep it generic.

Motion: T. Tripp **Second:** D. Wolfe.

Roll Call: President T. Harper- Aye, D. Wolfe- Aye, T. Tripp- Aye, K. Brown- Absent, T. Wesaw- Aye, D. Elkins- Absent.

Tree Board: Councilman Tripp- no meeting.

Park and Pool: Councilwoman Wolfe- November 2, 2021 minutes distributed. No meetings will be held December and January 2021.

Motion to accept minutes as presented by Committees:

Motion: T. Tripp **Second:** T. Harper

Roll Call: President T. Harper- Aye, D. Wolfe- Aye, T. Tripp- Aye, K. Brown- Absent, T. Wesaw- Aye, D. Elkins- Absent.

Finance:

October bank reconciliation for approval and signatures.

Payment listing for the month of October and November for approval and signatures.

Checks for approval # 45477 – 45487.

Approval to move \$150.00 from Administrator Salary line 5201-549-131-0000 to pay BWC payment line 5201-549-225-0000.

Motion: D. Wolfe **Second:** T. Harper

Roll Call: President T. Harper- Aye, D. Wolfe- Aye, T. Tripp- Aye, K. Brown- Absent, T. Wesaw- Aye, D. Elkins- Absent.

Approval to move \$300.00 from Small Tools and Minor Equipment line 2041-320-440-0000 to pay AEP payment line 2041-320-311-0000.

Motion: T. Harper **Second:** D. Wolfe

Roll Call: President T. Harper- Aye, D. Wolfe- Aye, T. Tripp- Aye, K. Brown- Absent, T. Wesaw- Aye, D. Elkins- Absent.

Approval to move \$3,100.00 from Administrator Salary line 5101-539-131-0000 to pay AEP payment line 5101-539-311-0000.

Motion: D. Wolfe **Second:** T. Tripp

Roll Call: President T. Harper- Aye, D. Wolfe- Aye, T. Tripp- Aye, K. Brown- Absent, T. Wesaw- Aye, D. Elkins- Absent.

Approval to move \$1,732.50 from Administrator Salary line 5201-549-131-0000 and \$1,267.50 Repairs and Maintenance of Machinery & Equipment 5201-549-432-0000 to pay AEP payment line 5201-549-311-0000.

Motion: T. Tripp **Second:** D. Wolfe

Roll Call: President T. Harper- Aye, D. Wolfe- Aye, T. Tripp- Aye, K. Brown- Absent, T. Wesaw- Aye, D. Elkins- Absent.

Approval to move \$525.00 from Payment to Another Political Subdivision line 1000-210-640-0000 to pay Columbia Gas payment line 1000-730-313-0000.

Motion: T. Wesaw **Second:** T. Harper

Roll Call: President T. Harper- Aye, D. Wolfe- Aye, T. Tripp- Aye, K. Brown- Absent, T. Wesaw- Aye, D. Elkins- Absent.

Now and Then Purchase order 51-2021 for approval.

Now and Then Purchase order 52-2021 for approval.

Now and Then Purchase order 53-2021 for approval.

Regular Purchase order 54-2021 for approval.

Regular Purchase order 55-2021 for approval.

Revenue/Appropriations reports for October and November.

Sunshine certification needed for all Elected Officials.

New Business:

Tree and stump list.

T. Wesaw recommended Carl Graham for Council come January 2022. Carl will need to put a letter of interest in.

Motion to enforce zoning ordinance for 143 Oak Street. Owners' property line is too close for them to use the garage as living quarters.

Motion: T. Harper **Second:** D. Wolfe

Old Business:

Shackleford's Contract for approval.

E. Main Street Mural Building. It's unsafe and needs further inspection. Concerned it's going to implode.

Executive Session:

Executive Session 121.22 (G)(1). To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of changes or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office. If a public body holds an executive session pursuant to division (G)(1) of this section, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in division (G)(1) of this section are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting.

Executive Session: 8:14 P.M.

Motion: T. Tripp **Second:** D. Wolfe

Roll Call: President T. Harper- Aye, D. Wolfe- Aye, T. Tripp- Aye, K. Brown- Absent, T. Wesaw- Aye, D. Elkins- Absent.

Return from Executive Session: 8:20 P.M.

Move to give 3% raise to Frank Fondale, Randy Coffman, and Lydia Coakley effective for payroll January 14th. The rest of the employees will be eligible based on their anniversary date as outlined in the employee handbook.

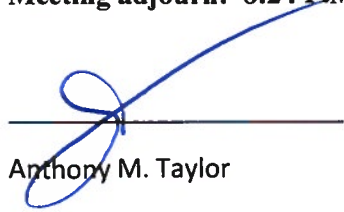
Motion: T. Harper **Second:** T. Tripp

Roll Call: President T. Harper- Aye, D. Wolfe- Aye, T. Tripp- Aye, K. Brown- Absent, T. Wesaw- Aye, D. Elkins- Absent.

Meeting Adjourn:

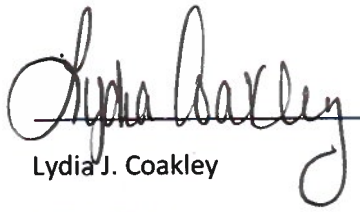
Motion to adjourn: T. Wesaw

Meeting adjourn: 8:24 P.M.



Anthony M. Taylor

Mayor



Lydia J. Coakley

Fiscal Officer