

**Administration Process**

Bremen Village Office

Attendees:

Date: 02-9-22

Attendees: Anthony Taylor, Savannah Westenbarger, Deborah Wolfe, Nakia Bailor

**Call for order @ 0456**

**Last meeting September 2021**

Bed and Breakfast in Bremen and related taxes- Fairfield Co takes care of lodging tax, and no further action is required by the village.

Shackleford Trash Service has extended their service with the village for 3 years.

Current village employee Tina Achenbaugh is approaching her 480 hours of employment (probation period) with the village making her eligible for a raise. She holds a part time position which would transfer to official status of "permanent part time". Current hourly rate is \$13.50/hr. It is proposed to raise this to \$15.00/hr. There is no opposition from this committee and will be presented at the next Council meeting for approval.

Administrator position for the Village of Bremen remains open. 2 applications have been submitted.

Street department has an open position. 5 applicants and interviews to start soon. Members of this committee will sit in on interviews if during available time. Starting pay \$15.00. Applicants resumes reviewed.

Summer help position to be posted. \$10-\$12/hr. for duration of April- September 32-40 hours per week.

**Meeting adjourned @ 6:15**

